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**MINUTES OF THE DDC MEETING FOR THE MONTH OF JUNE AND JULY, 2023
HELD ON 11-07-2023 AT 11:00 AM AT CONFERENCE HALL, DC OFFICE, KOKRAJHAR**

The meeting was chaired by Smt. Varnali Deka, IAS, Secretary, BTC cum Deputy Commissioner, Kokrajhar. The meeting was held in the Conference Hall of office of the Deputy Commissioner, Kokrajhar. At the very outset, Secretary, BTC cum Deputy Commissioner, Kokrajhar, Smt. Varnali Deka welcomed all the members present in the meeting.

Initiating the discussion, the Chairperson reviewed department wise actionable points of last DDC meeting held on 01-07-2023 and took stock of the progress of all inter and intra departmental issues and the developmental schemes one by one.

After review of the Minutes of last DDC meeting with Power Point Presentations and threadbare discussion departments wise observations & decisions were made:-

Sl. No.	Sector	Administrative Department	Issue discussed/Decisions taken	Action to be taken by
1	Economic Development	KVK	i) The Assistant Director, KVK informed the House that on the occasion of 'International Millet Year' a millet recipe competition was organised in three blocks of Kokrajhar District Viz Hatidhura Block, Gossaigoan and Kachugoan Block on 13th, 14th and 15th June 2023 and 05 toppers was selected from each block and thus 15 toppers was known as 'Millet education ambassador' of the district. ii) The Assistant Director, KVK highlighted the fish breeding at Dhauliguri, Gossaigoan in Collaboration with Department of Fisheries, Kokrajhar.	
2		Forest Department	i) DFO, Kachugaon Division informed the house about year wise revenue collection upto June, 2023 for the FY 2023-24 is Rs. 6.03 Lakhs. (Action DFO, Kachugaon Division) ii) DFO, Parbatjhora Division informed the house about the revenue collection for the FY 2022-23 was Rs.45.53 Lakhs. (Action DFO, Parbatjhora Division) iii) DFO, Parbatjhora further reported that in the FY 2023-24, out of 17 timber lots, only 8 nos. of timber lots have been disposed through auction in Parbatjhora division. (Action DFO, Parbatjhora Division) iv) DFO, Haltugaon Division informed the house about the revenue collection upto May for the FY 2022-23 was Rs.28.28 Lakhs.(Action DFO, Haltugaon Division) v) The Chairperson instructed the DFO's Kachugaon, Parbatjhora and Haltugaon to increase the Revenue for the FY 2023-24.	DFO, Kachugaon Division DFO, Parbatjhora Division DFO, Parbatjhora Division DFO, Haltugaon Division
3		Sericulture Department	i) The Assistant Director of sericulture, Kokrajhar informed the house that Span Silk Mill is under progress for installation. ii) The Assistant Director of sericulture, Kokrajhar informed the house that the production of Eri cut Cucoon and Muga Raw Silk during the month of May, 2023 was 45,340 kg and 252 kg respectively	Assit. Director, Sericulture Kokrajhar
4		Industries & Commerce Department	i) The Chairperson instructed the Department to provide industry loans in the border areas of the district and help the villagers to set up small scale industries ii) The GM, DICC, Kokrajhar further informed the house that in absence of officer of KVIC at Kokrajhar, the performance of PMEGP has suffered and for FY 2022-23, KVIC has achieved only 8.43% of the physical target. iii) While reviewing the present status of DICC department, it is reported that 13(DICC), 7(KVIC) and 2(KVIB) no. of applications under PMEGP are pending with Banks iv) Also under One District One Product (ODOP), total 136 Nos. of application are pending with Bank Branch. Secretary BTC asked LDM to review and take up with concerned banks having pendency. v) LDM was instructed to submit rejection list to DICC with detail reasons and also instructed to look into the pendency regarding PMEGP and PMFME and expedite the process of disposal of the said applications.	GM, DICC, Kokrajhar

5	Economic Development	Handloom & Textile Department	<p>i) While reviewing the present status of H&T department, the Asstt. Director of H&T informed the house that registration of 1402 Swanirbhar Naari Scheme under phase-II done by the weavers through the portal of swanirbharnaari.assam.gov. till the month of June, 2023 and awareness programme along with registration of weavers is going on simultaneously.</p> <p>ii) The Asstt. Director of H&T informed the house that 11 Nos. of applications of weavers MUDRA loan have been submitted to the Punjab National Bank, Kokrajhar</p>	
6		Fishery Department	i) DFDO informed the House that total 9 Nos. of scheme under PMMSY are going on with 25% progress.	DFDO, Kokrajhar
7		Skill Employment & Entrepreneurship Department	<p>i) The CHD, SEED informed in the house that total enrollment of ITI Kokrajhar under PMKVY 4.0 is 36 against the target of 240 for the FY 2023-24. On the issue of low enrollment in ITI, Dhauliguri (Kokrajhar) the CHD, SEED clarified that due to non receiving of new Govt. guideline</p> <p>ii) The Chairperson instructed the Department to monitor the ongoing training conducted by Salvation Foundation</p> <p>iii) The House reviewed the ongoing 13 Nos. schemes and no vital issues have been raised by the Department.</p>	CHD, SEED, Kokrajhar
8		Agriculture	<p>i) The House reviewed the ongoing 17 Nos. schemes of the department, such as PM KISAN, PMFBY.</p> <p>ii) Regarding PM KISAN, the house requested to all HODs to share the information about the benefits of the PM KISAN scheme as and when they visit the villages. The District Agriculture Officer Kokrajhar is requested to take all steps to enhance the performance of the scheme</p> <p>iii) DAO informed the house that total application sponsored under Kishan Credit Card is 1353 and the No. of application sanctioned by Banks is 525. He requested to the LDM, Kokrajhar to expedite pending application clearance.</p> <p>iv) DAO informed the House that under PM FBY, total 6258 Nos. of farmers are registered for Rabi crops against the target of 12000</p> <p>v) Regarding PM KISAN, the house requested to all HODs to share the information about the benefits of the PM KISAN scheme as and when they visit the villages. The District Agriculture Officer Kokrajhar is requested to take all steps to enhance the performance of the scheme.</p> <p>vi) DAO informed the house that total application sponsored under Kishan Credit Card is 1353 and the No. of application sanctioned by Banks is 525. He requested to the LDM, Kokrajhar to expedite pending application clearance.</p> <p>viii) DAO informed the House that under PM FBY, total 6258 Nos. of farmers are registered for Rabi crops against the target of 12000</p>	<p>All HODs of Deptts.</p> <p>DAO, Kokrajhar, All HODs</p>
9		Soil Conservation Department	i) House reviewed the ongoing schemes under SOPD-G and RIDF & no vital issue has been raised by this department.	DO, Soil Conservation, Kokrajhar
10		Economics and Statistics Department	<p>i) The Deputy Director of Economics & Statistics, Kokrajhar highlighted the works conducted by the department such as Census, Crop Cutting Experiment, Area Enumeration of Areca nut, Coconut, Fruits & Vegetables (ACFV), Pradhan Mantri Fasal Bima Yojana, the Rapeseed, Mustard, Potato, Crop Cutting Experiment (CCE) 2022-23 etc. and no vital issue has been raised by this department.</p> <p>ii) The Deputy Director of Economics & Statistics, Kokrajhar informed the house that the crop cutting experiment of summer paddy is going on the field and also the total No. of experiment is 160, out of which 92 Nos. plot selection has been completed.</p>	Deputy Director, Economics & Statistics, Kokrajhar

11		A.H & Veterinary Deptt, Kokrajhar	<p>i) District A.H. & Veterinary Officer, Kokrajhar highlighted progress report on treatment, castration & vaccination of cattle and also status of Govt. livestock farms, Kokrajhar.</p> <p>ii) District A.H. & Veterinary Officer, Kokrajhar let the House know that 120 No. of Scientific Piggery Farming and 40 No. of Scientific Poultry Farming have been trained under SOPD 2021-22</p>	District A.H. & Veterinary Officer, Kokrajhar
12	Economic Development	DRDA Kokrajhra	<p>i) On the issue of the importance of PMAY houses and MNREGA asset creation in the tea garden areas discussed in last DC's Conference, Project Director, DRDA informed the house that Project Director, 3 Nos of Tea Garden fall in Kokrajhar district. 88 nos of schemes taken up under MGNREGA during FY 2022-23 & out of which 66 nos schemes have been completed (75%). Moreover, 22 nos of schemes have been taken up under MGNREGA in Tea garden area for the year 2023-24 which are in progress.</p> <p>ii) On the issue of excavation work of the Amrit Sarovar by 31 July and MGNREGA related works at Amrit Sarovar by 15th of August discussed in last DC's Conference, Project Director, DRDA also informed 71 nos of Amrit Sarovar have been completed out of 76 nos (93%). The remaining 5 nos will be completed within 31st July;2023.</p> <p>iii) He also informed that the plantation including waiting shed under MGNREGA in Amrit Sarovar are in progress and will be completed within stipulated time.</p> <p>iv) Project Director, DRDA further informed that the Paver block roads are being constructed under MGNREGA maintaining the wage material ratio with NRM works in the same VDCs.</p> <p>v) On the issue of Brown field Amrit Sarovars to be preferred to the green fields discussed in last DC's Conference, Project Director, DRDA informed that 25 Nos. of brown Amrit Sarovar have been identified to convert green field. The blockwise details are as follows: Debitola dev. Block: 8 nos, Chapar Salkocha Dev. Block : 9 Mahmaya Dev. Block : 7 Nos., Bilasipara Dev. Block: 1</p>	Project Director ,DRDA
13		Co-operative Societies	<p>i) DRCS, Kokrajhar informed the House that for Introduction of Common Service Centre, 25 PACS has already been whitelisted under Kokrajhar District out of which 17 Nos. PACS have already been received IDs.</p> <p>ii) DRCS, Kokrajhar requested the departments such as agriculture, Fishery, H&T, Sericulture, DICC etc. to provide facilitation skills with handholding training in a scientific way and implement viable schemes through the registered co -operatives societies at least 5 nos. in each sectors on priority basis.</p>	
14	Infrastructure	APDCL	<p>i) On the issue of planning for grid connectivity in char areas discussed in last DC's Conference, CEO, APDCL Kokrajhar informed the house that A survey has been conducted in Garumarachar - I, Garumarachar - II, Simultapu block, Khokhshaguri Block and Bangalijhora villages and an estimate amounting to Rs.11,92,83,219.00 (Eleven Crores Ninety two Lakhs Eighty Three Thousand Two Hundred and Nineteen Only) has been proposed to CGM(RE) and the approval is yet to be received.</p> <p>ii) As per direction given by Principal Secretary, BTR installation of smart prepaid meters in all offices under BTC is under process and till date 40 nos. of meters have already installed</p>	CEO, APDCL Kokrajhar

15	Infrastructure	Transport Department	<p>i) The DTO, Kokrajhar informed the House that the number of accidents in the district has decreased as compared to previous years</p> <p>ii) The DTO, Kokrajhar informed the House that the revenue collection achieved 100% of target till June, 2023 against the target of 27 Cr. for the FY 2023-24 as compared to 2.93 Cr. till May, 2022 for the FY 2022-23. The DTO suggested for making 4 Lane joint clearance on the dividers of highway in appropriate distance in coordination with NHAI authority since the present dividers are at very long interval as a result some vehicles moves on wrong side which in turn causes of accidents</p> <p>iii) The DTO requested the District Administration and Police Administration for eviction of street shops etc. to avoid probable accidents</p> <p>iv) The DTO raised the point for completion of ISBT road which already sanctioned and submission of proposal with estimate of Kadamguri road shortly</p> <p>v) The DTO, Kokrajhar informed the house that -</p> <p>a) The department convened meeting with all the chairman/chairpersons of VDCs of Kokrajhar District where they are requested to conduct road safety and awareness program in the village level.</p> <p>b) In fatal accident sites of the district, the Crash Investigation Team, the District administration and the District police administration have been investigating and surveying for the last one year for remedial measures to stop accidents in those fatal sites.</p> <p>c) Road safety and awareness program to be conducted with Principals of all the colleges, Higher secondary Schools and Head Master of all the High schools of the district.</p> <p>d) No helmet No fuel' to be enforced by all POL Filling Stations compulsorily and distinct signboard are to be displayed</p> <p>e) All HODs of Kokrajhar district are requested to make awareness amongst their officers and staff to follow traffic rules particularly wearing of helmet, seat belt etc. and not to drink and drive</p> <p>v) The Chairperson instructed the Circle Officer, Dotma Revenue Circle to talk with Forest Department whether any committee exist at Salaralpara Picnic Spot and if exists, picnickers strictly be enforced not to drink and drive, not to make noise, not to use plastics etc. at the reserve forest areas.</p> <p>vii) The chairperson instructed the DTO Kokrajhar to expedite revenue collection/ enforcement drives in the district and assured of him providing all necessary help from the district administration in this regard.</p>	DTO, Kokrajhar
16		Public Works Department (Roads)	<p>i) The EE, PWD (Roads) Kokrajhar, highlighted the construction of road inside Bodoland University campus in connection with International Knowledge Festival and the construction of road for Bodo Sahitya Sabha session 2023 at Patgaon.</p> <p>ii) The Chairperson requested the EE, PWD (Roads), Kokrajhar to adopt Green Technology while constructing roads.</p>	EE, PWD (R), Kokrajhar
17		Public Works Department (Building Division)	<p>i) The EE, PWD, Kokrajhar & Chirang Dist., Territorial Building Division informed the House that</p> <p>a) construction of Administrative Building attached to B.B. Engineering College, Kokrajhar is 52% complete</p> <p>b) construction of Auditorium of 1000 seats attached to B.B. Engineering College, Kokrajhar is 45% completed</p> <p>c) Construction of proposed RCC 2(two) storied Girls' Hostel at BB Engineering College, Kokrajhar is 75% completed.</p> <p>d) Construction of E.M Quarter (G+5) at BTC, Kokrajhar (20 units) under grants to BTC for Infrastructure Development is 35.00% Physical Progressed</p> <p>e) Construction of MCLA Quarter (G+5) at BTC, Kokrajhar (30 units) (Including Civil, Electrical, Sanitary, Plumbing, water supply works, Site Development, Furniture, Air Conditioner, Gym Equipment etc.) under Infrastructure Development is 30% progressed.</p>	EE, PWD (Building), Kokrajhar

18	Infrastructure	Water Resource Department	i) On the issue of providing protection at Sub-Divisional Library, Gossaigaon, the EE, WRD, Kokrajhar informed the House that the proposal regarding the scheme named "Anti-erosion measures to protect Gossaigaon Sub-Divisional Library from the erosion of the river Modati on its river bank under SOPD (BTC) for 2003-24" with an estimated amount of Rs. 30.60 lakh has been submitted to BTC.	
19		Housing & Urban Department	i) The Department highlighted that total 3255 Nos. of PMAY(U) house is completed out of the target-4928.	Deputy Director, Town & Country Planning, Kokrajhar
20		Tourism Deptt, Kokrajhar	i) Director cum CHD, Tourism, BTC highlighted the achievement of SOPD scheme for the FY 2022-23 and also highlighted the proposed SOPD scheme for the FY 2023-24.	
21	Social Sector	Education	<p>i) The Inspector of Schools, Kokrajhar informed the House that frequent visits of CRCs are being carried on at the low performing schools as per Gunotsov report located in Santhali Area</p> <p>ii) On the issue of taking measures to reduce the dropout rate at all level, with a special focus on secondary level discussed in DC Conference at Tinsukia (15th-17th May, 2023), IS, Kokrajhar highlighted that all interventions for covering dropout students in institutions like KGBV, RSTC and NRSTCs are taken up. Proposal for the same already submitted to State Mission Office for providing special training to HS drop out students under NIOS. The Chairperson added a point that the concerned Teachers will inform the CRCs about absentee students who remain absent continuously for 3-4 days and CRCs will take step accordingly</p> <p>iii) He further informed that Rationalization process is going on at District level regarding possibility of posting local tea tribe teachers in tea garden schools as mentioned in the DC Conference at Tinsukia (15th-17th May, 2023),</p> <p>iv) Principal DPO, SSA informed the house that there are 250 and 998 nos. of out-of-school-children (6-14) years who are not mainstreamed and proposed to be continued for special training for the year 2023-24 under Residential Special Training Centre (RSTC) and Non Residential Special Training Centre (NRSTC) respectively.</p> <p>v) The Chairperson advised the Department to organize the Government launched 10 days 'Summer Vacation Workshop to be held from 15/07/2023 to 24/07/2023 successful</p>	IS, Kokrajhar
22		Women & Child Development	<p>i) The Department let the House know that no child marriage reported during the month of June, 2023 is nil</p> <p>ii) On the issue of Abolition of child marriage and bring onboard the GP secretaries / Presidents of concerned GPs to work at the grassroots level in a comprehensive manner so that within 2026 there are no cases of child marriage in Assam discussed in DC Conference at Tinsukia (15th-17th May, 2023), The DSWO informed the house that the District Administration, Kokrajhar has notified a committee in the district with VCDC Chairman as the Chairperson of the committee, OC/IC of the concerned PS and OP, Lot Mandals and representative from Department of Education, Health, Social Welfare as its member. The committee has been instructed to sit a monthly meeting to review on cases or potential cases of child marriage of the concerned areas.</p> <p>iii) The DSWO further informed the house that The Village Level Child Protection Committee (VLCPC) has also been activated in the entire district to work on various child protection issues.</p> <p>iv) 'Beti Bachao Beti Porao' an appeal to be implemented in every Department/Offices</p> <p>v) CBN washroom in every Department/Offices should be exists</p>	DSWO; Kokrajhar

23		Women & Child Development	<p>vi) The Department let the House know that Government directed to constitute the 'Internal Complain Committee' for sexual harassment of women at workplace in all offices immediately. The said committee in the offices having less than 10 officials is not mandatory, rather they can file such case if any before the Committee under Deputy Commissioner if no committee at their level.</p> <p>vii) On the issue of to list out 10 worst performing districts regarding Anganwadi related parameter, discussed in DC Conference at Tinsukia (15th-17th May, 2023), The DSWO reported that The Director of department will identify the worst performing district.</p> <p>viii) The DSWO informed the house that there are 10 Nos. of awareness programmes like Door to door Campaign, Meetings, School visit by the Officers conducted in collaboration with line departments of Kokrajhar district against child marriage</p> <p>ix) The DSWO informed the house that out of 1687 Anganwadi Centers 1659 have been adopted (98.34%). The Chairperson instructed the District Social Welfare Officer to introduce the Anganwadi centers to the newly adopted Anganwadi Workers and capture photographs along with address. She further instructed to set goals for them.</p> <p>x) The DSWO informed the house that out of 24 Nos. of Model Anganwadi centers, construction of 22 has been completed and remaining 2 are in progress</p>	DSWO; Kokrajhar
24	Social Sector	Food & Civil Supplies Department	<p>i) Joint Director Food, Civil Supplies & Consumer Affairs, BTC, Kokrajhar informed the house that out of 126984 of target, 80268 nos. of application has been received under NFSA in Kokrajhar District.</p>	
25	Social Sector	Health & Family Welfare Department	<p>i) Joint Director, Health Services, Kokrajhar informed the House that the IMR and MMR are much below than the earlier record. During 2022-23 IMR and MMR were 245 and 14 respectively.</p> <p>ii) The Chairperson advised to approach NGOs to initiate steps and suggestion to reduce the IMR & MMR especially in Adivasi/Santhali areas in the district.</p> <p>iii) Joint Director, Health Services, Kokrajhar informed the House that total Nos. of e-KYC for Ayushman Card done is 4,68,820 which become 67% of total beneficiaries.</p> <p>iv) On the issue of low percentage of night C-Section, Jt .DHS informed the house that there is no Anesthesiologist in SDCH Gossaigaon and only one in the Kokrajhar District Civil Hospital due to which the percentage of night C-Section is low.</p>	Jt. DHS, Kokrajhar
26		Library Department	<p>i) The District Librarian informed the house that the Construction of Sub-Divisional Library, Parbatjhora is yet to complete. Accordingly the EE, PWD (Building), Kokrajhar was requested to complete it before the next DDC meeting.</p> <p>ii) On the issue of providing protection at Sub-Divisional Library, Gossaigaon, The EE WRD, Kokrajhar informed the house that the proposal regarding the scheme named " Anti-erosion measures to protect Gossaigaon Sub-Divisional Library from the erosion of the river Modati on its river bank under SOPD (BTC) for 2003-24" with an estimated amount of Rs. 30.60 lakh has been submitted to BTC.</p>	District Librarian, EE, PWD (Building), Kokrajhar
27		ASRLM	<p>i) The Department requested Tourism as well as Forest Department to extend financial assistance for construction of Home Stay at Raimona National Park.</p> <p>ii) The Department informed the House that account opening of Water User Committee under Jal Jeevan Mission (JJM) scheme is pending for 65 Committees in different Banks except SBI, Srirampur Branch</p>	Tourism & Forest Department, Kokrajhar LDM, Kokrajhar
28	Reforms, Governance Facilitation & Regulation	Excise Department	<p>i) The Superintendent of Excise, Kokrajhar informed the House that revenue collection upto the month of June, 2023 was Rs. 3.03 Cr against target of Rs. 12.13 Cr during FY 2023-24 (25% achievement of the target)</p>	

29	Infrastructure	Public Works Department (Electrical Division)	i) The EE PWD (E) informed the House that the plan & estimate of the bundling of wires on both side of the road in Kokrajhar town area has been prepared & submitted for approval.	APDCL, Kokrajhar
30		Irrigation Department	i) The EE Irrigation, Kokrajhar informed the house that under M&R (Maintenance and Repair), out of 7 Nos. of schemes, 5(five) were completed and remaining 2(two) is in progress for the FY 2022-23. ii) The EE Irrigation, Kokrajhar informed the House that total Area Covered through irrigation so far in Kokrajhar District is 26663 Hectares	EE Irrigation, Kokrajhar

Category - B

Sl. No	Theme	Administrative deptt.	Scheme/Project/Programme	Decision/Action to be taken	Action to be taken by
	Follow up of DCs conference	APDCL	Grid connectivity in char areas	The Chairperson instructed to CEO, APDCL to conducted a detailed survey for planning for grid connectivity in char areas in the districts	A survey has been conducted in Garumarachar - I, Garumarachar - II, Simultapu block, Khokhshaguri Block and Bangalijhora villages and an estimate amounting to Rs.11,92,83,219.00 (Eleven Crores Ninety two Lakhs Eighty Three Thousand Two Hundred and Nineteen Only) has been proposed to CGM(RE) and the approval is yet to be received.
	Sabka Saath Sabka Vikas Sabka Vishwas Sabka Prayaas	Nil	Nil	Nil	Nil

The meeting ended with a vote of thanks from the chair.

Secretary, BTR,
& Deputy Commissioner
Kokrajhar.

Dated Kokrajhar, the 29th July, 2023

Memo No. KDP.22/2022/91 (A)
Copy to:-

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Deptt., for favour of kind information.
2. The Commissioner, Lower Assam Division, Guwahati-6 for favour of kind information.
3. The Principal Secretary, BTC, Kokrajhar for favour of his kind information.
4. The Director, DCP Division, T & D Deptt., Dispur, Guwahati-6 for information.
5. The Director, E&M Division, T & D Deptt., Dispur, Guwahati-6 for information.
6. The Members of DDC, Kokrajhar for information & necessary action.
7. The DIO, NIC, Kokrajhar with a request to upload minutes of the meeting in district website.

Secretary, BTR,
& Deputy Commissioner
Kokrajhar.