

GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL CENSUS OFFICER
KOKRAJHAR

No.KOK/CENSUS/14/2026/17

Dated Kokrajhar the, 14th August, 2026

NOTICE INVITING TENDER

Sealed quotations affixing non-refundable court fee stamp of Rs.8.25 (Rupees eight and twenty five paise) only are hereby invited from Registered Firms/Vendors for fixation rates of the following items in connection with Census 2027 in respect of Kokrajhar district.

The sealed quotation will be received upto **03:00 p.m. of 21/08/2026** and will be opened on the **same date at 04:00 p.m.** in the Conference Hall of DC office, Kokrajhar in presence of the quotationers or their authorized representatives. Quotations will have to be deposited at the tender box kept at DC Office, Kokrajhar during office hours on working days.

Sl. No.	Description	Unit	Rate (including all taxes)
1	A4 Size Paper (Good Quality)	Per pkt	
2	Legal Size Paper (Good Quality)	Per pkt	
3	HP Cartridge 38A	Per Unit	
4	File Board & Cover	Per Set	
5	Plastic Folder (Good Quality)	Per Unit	
6	Writing Pad (Good Quality)	Per Unit	
7	Flex Banner (Good Quality)	Per Sq Ft	
8	Xerox Copy (A4 Single Side)	Per page	
9	Xerox Copy (Legal Single Side)	Per page	
10	Xerox Copy (A4 Both Side)	Per page	
11	Xerox Copy (Legal Both Side)	Per page	
12	Stapler (Large)	Per piece	
13	Stapler (Small)	Per piece	
14	Stapler Pin (Large)	Per box	
15	Stapler Pin (Small)	Per box	
16	Clip Board (Good Quality)	Per piece	

The Tender will be governed by following Terms and Conditions:

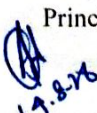
1. The tenders will have to be accompanied by up to date GST and Income Tax from the Competent Authority.
2. The rate should be quoted inclusive of all taxes.
3. The quotationer must attach the photo copy of Firm's/Vendor's Govt. Registration Certificate/GST Registration Certificate, PAN Card, Trade License and IT return Certificate with the Quotation.
4. Rates once accepted will not be changed and will remain for a period of one year.
5. Principal Census Officer, Kokrajhar has the right to accept or reject any or all tenders without assigning any reason.
6. No advance payment shall be done.
7. The Tender is only for fixation of Rate.

Memo No.KOK/CENSUS/14/2026/17 (a)

Copy to:-

- 1) The Director of Census Operations, Assam, "Lokopiyal Bhawan", Amingaon, Kamrup-781031 for kind information.
- 2) The Joint Secretary to the Govt. of Assam, GAD, Dispur for kind information.
- 3) The District Information and Public Relation Officer, Kokrajhar for information. She is requested to make wide publicity of the said tender notice.
- 4) Notice Board of this office.


District Commissioner cum
Principal Census Officer
Kokrajhar
Dated Kokrajhar the, 14th August, 2026


District Commissioner cum
Principal Census Officer
Kokrajhar

GOVERNMENT OF ASSAM
OFFICE OF THE PRINCIPAL CENSUS OFFICER
KOKRAJHAR

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Sl. No.	Description	Unit	Rate (including all taxes)
1	Lenovo Idea Centre AIO 13th Gen Desktop including UPS (1 KVA) Specification Intel® Core™ i5-13420H (13th Gen), 8 cores (4 Performance + 4 Efficient), 12 threads, up to 4.60 GHz, Integrated Intel® UHD Graphics, 16 GB DDR5-5200 SO-DIMM (expandable, dual-channel capable), Up to 32 GB DDR5, 512 GB PCIe Gen4 NVMe SSD (some variants offer 1 TB SSD), 23.8-inch Full HD (1920 × 1080) IPS, Anti-Glare, 100 Hz, 250 nits, 99% sRGB, Windows 11 Home, Microsoft Office Home 2024 + Microsoft 365 Basic, 5 MP webcam with IR support (Windows Hello), Dual 3 W Harman speakers, Wi-Fi 6 (802.11ax), Bluetooth 5.1 or later, Wireless keyboard and mouse included, 90 W, 1-year on-site warranty	Per Set	
2	Printer cum Scanner-Legal Page (HP)	Per Set	
3	Laptop with all accessories (On hire)	Per Set / Day	
4	Desktop with all accessories (On hire)	Per Set / Day	
5	Projector with Screen (On hire)	Per Set / Day	

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