

MINUTES OF THE DDC MEETING FOR THE MONTH OF FEBRUARY, 2023
HELD ON 23-02-2023 AT 11:00 AM AT BODOLAND ADMINISTRATIVE STAFF COLLEGE, KOKRAJHAR

Members Present: at Annexure – I.

The meeting was presided over by Smti VarnaliDeka, IAS, Secretary, BTR & Deputy Commissioner, Kokrajhar, BTR. At the outset, she welcomed all the members present in the meeting.

Initiating the discussion, the Chairperson reviewed department wise actionable points of last month's DDC meeting held on 23-02-2023 and took stock of the progress of all inter and intra departmental issues and the developmental schemes one by one.

After review of the Minutes of the last DDC Meeting & the Power Point Presentations prepared by the departments following observations & decisions were made:-

1) Forest Department :-

- DFO, Kachugaon Division informed that a new Gate at Athiabari range, Raimona National Park has been constructed from old damaged timber funded by WTI.
- DFOs, Kachugaon, Haltugaon, Parbatjhura were also instructed to provide 4(four) hectares of land for plantation of seedling.

(Action DFO, Kachugaon, Haltugaon, Parbatjhura)

- On the issue of forest encroachment, DFO, Haltugaon informed the house that drone survey is being carried out under Ultapani Range under Haltugaon Division and also a Socio Economic survey has been carried out by Bodoland University which will be completed by April, 2023 to detect such illegal encroachment.
- DFO, Parbatjhora informed the house that no forest offences happened during 2022-23. Further he also informed that out of 90 timber lots, only 6 nos. of timber have not been disposed through auction in Parbatjhora division.

(Action DFO, Parbatjhora Division)

- DCF, Social Forestry was told to start plantation programme at Kokrajhar Medical College campus.

(Action DCF, Social Forestry Division, EE, Water Resource)

2) Sericulture Department

- The house found the Eri Cut Cocoon & Muga silk production has increased significantly till January, 2023 which is 11312 Kg.
- After review of the sericulture schemes, Asstt. Director of sericulture, Kokrajhar informed the house that installation of machinery in Span Silk Mill at Adabari is going on and the Mill is set to function from 1st May, 2023.
- He further highlighted that more than 2000 families are identified from Kokrajhar district under Bodoland Silk Mission who will be provided with financial assistance for worm food plantation (Kesseru) and rearing house construction.
- The house was also informed that there are 11534 nos of sericulture families in the district.

3) Taxes Department :-

- The Supdt. of Taxes, Kokrajhar informed the house that the revenue collection upto the month of January, 2023 for FY 2022-23 was Rs. 60.43 Cr. against the target of Rs. 72.52 Cr. during FY 2022-23. He assured the house of taking necessary steps for realisation of the set target.

(Action Supdt. of Taxes, Kokrajhar)

- On the issue of renewal of GST & IT return before payment of bill, The Supdt. of Taxes, Kokrajhar was instructed to circulate the list of defaulting contractors to all concerned HODS of the departments.

(Action Supdt. of Taxes, Kokrajhar)

4) APDCL:-

- CEO, APDCL Kokrajhar informed in the house that some of Govt. Offices have pending bill of large amount. In this regard, CEO, Kokrajhar was instructed to submit the list of such offices with detail statement for requesting the Principal Secretary of BTR to clear the pending bills. (Action CEO Kokrajhar)
- CEO, APDCL Kokrajhar also informed that as per the minutes of DDC meeting held on 05.11.2022 ,A survey has been conducted and an Estimate for Elephant Corridor under Kachugaon Div. has been prepared and placed before CGM(D&S), LAR, APDCL and the approval is yet to be received.
- CEO, APDCL Kokrajhar requested all HOD's under Kokrajhar District to inform about low hanging wires near their Offices.
- CEO, APDCL Kokrajhar informed the house that Smart Metering works for 10,064 Consumers under Kokrajhar ESD has already been done and another additional 6,448 Consumers under Basugaon and Gossaigaon ESD will be started soon.

6) Transport Department :-

- DTO, Kokrajhar informed the house that their department will provide training to the meritorious students who got scooty under Pragyan Bharati Scheme . In this regard, Inspector of school was instructed to submit list of meritorious students who got scooty. (Action: DTO, Kokrajhar; IS Kokrajhar)
- DTO, Kokrajhar also informed in the house that the office vehicles having more than 15 years age could not be used and have to be scrapped under Vehicle Scrappage Policy 2022.
- The chairperson instructed the DTO Kokrajhar to expedite revenue collection/ enforcement drives in the district and assured of him providing all necessary help from the district administration in this regard. (Action: DTO, Kokrajhar)
- DTO, Kokrajhar informed the house that the Bhutanese vehicles plying through the district do not carry any vehicular insurance and requested the chairperson to inform the Bhutanese counterpart for International Insurance Facility for Vehicles of Bhutan plying through the district.

7) Industries & Commerce Department :-

- While reviewing the present status of DICC department, it is reported that 38(DICC), 17(KVIC) and 15(KVIB) no. of applications under PMEGP are pending with Banks.
- Under PMFME, total 123 nos of application are pending with bank.
- Also under One District One Product (ODOP), total 121 nos of application are pending with Bank Branch.
- LDM was instructed to submit rejection list to DICC with detail reasons and also instructed to look into the pendency regarding PMEGP and PMFME and expedite the process of disposal of the said applications. (Action: LDM Kokrajhar)

8) LabourDepartment :-

- The House observed that no. of Child Labour cases detected till January,2023. Is less i.e. Henceforth, Labour Officer was instructed to increase the drives for detection of Child Labour and take necessary action for prosecution of the violators of the Child Labour Act. (Action LabourOfficer, Kokrajhar)

9) Education Department :-

- As reported by Inspector of School, the attendance of students was 95.40% in the Gunotsav 2023 which was held from 18th Jan to 21st Jan, 2023 in Kokrajhar and total 1611 nos of schools were evaluated in this Gunotsav.
- Inspector of Schools, Kokrajhar has informed that the electrification and drinking water facility in Schools under Kokrajhar District have been completed.

- IS Kokrajhar also informed that the amalgamation of schools will be completed by Feb, 2023.
- IS Kokrajhar informed that the Girls hostel of Boshgaon High School is not yet completed. In this regard EE PWD(B), Kokrajhar, was instructed to look into the matter. (Action EE PWD(B), Kokrajhar)
- IS Kokrajhar informed that the Islampur LP school which have received fund for ACR unable to start the proposed work due to resistance of Suspended Head Teacher of said school. The chairperson instructed to SDO(C), Parbatjhora to do the needful in this regard.

(Action: SDO(C), Parbatjhora)

10) Women & Child Welfare Department:-

- The DSWO informed the house that another 52nos. of Model Anganwadi centre will be provided in Kokrajhar District and also informed the recruitment of AWW&AWH is under process.
- On the request of the DSWO, the Chairperson instructed the Jt. Director of Health Services to resolve the pendency of 204 UDID generations. (Action: DSWO; JDHS, Kokrajhar)

11) Handloom & Textile Department:-

- The ,Asstt. Director of H&T informed the house that out of 107 nos.of proposals of Weavers for MUDRA loan, only 3nos have been sanctioned .In this regard, LDM was instructed to look into the pendency regarding Weavers MUDRA loan. (Action: LDM Kokrajhar)

12) ASRLM :-

- DPM, ASLRM, requested Sericulture department to take up schemes for SHGs. (Action: Asstt. Director Sericulture)
- DPM, ASLRM informed the house about the progress of Mission Antyodaya . In this regard , all the heads of the Deptt. were instructed to submit all relevant documents for successful implementation of the scheme.

13) Library Department :-

- The District Librarian informed the house that the Construction of Sub-Divisional Library, Parbatjhora is yet to be completed. Accordingly the EE, PWD (Building), Kokrajhar was requested to complete it before the next DDC meeting. (Action: District Librarian, EE, PWD (Building), Kokrajhar)
- The District Librarian requested to put speed breaker in front of the District Library , Kokrajhar . In this regard, EE PWD (R) was asked to do the needful. (Action: EE PWD (R))
- The District Librarian also requested the Water Resource Department to provide protection at Sub-Divisional Library , Gossaigaon. (Action: EE WRD , Kokrajhar)

14) Fishery Department:-

- On the matter of Geo-tagging of PMMSY, DFDO was told to complete 100% geo-tagging by the next DDC meeting. (Action: DFDO, Kokrajhar)

15) Skill Employment & Entrepreneurship Department:-

- The House reviewed the ongoing schemes and on vital issues has been raised by the Department.

16) Excise Department:-

- Supdt. of Excise stated in the House that the revenue collection has reached 60% till now in the FY 2022-23 & he was asked to increase drives to fulfill the target. (Action: Supdt. of Excise, Kokrajhar)
- While discussing about the low revenue collection, Supdt. Of Excise stated that IMFL wholesale warehouses are not located in Kokrajhar district as a result of which liquor shops purchase liquor from other districts resulting in low revenue collection for Kokrajhar district.

17) Agriculture Department :-

- The House have reviewed the ongoing schemes of the department, such as PM KISAN, PM FBY.
- Regarding PM KISAN ,the DAO informed in the house that total nos of farm families are **1,30,552** in Kokrajhar and total eligible farm families are **45,935** nos and total Aadhaar Authenticated farm families are **35,683**nos and remaining Aadhaar linking are under process. E-KYC done so far is 34,513 and total land record uoloaded is **41,423**. In this regards ,DAO was instructed to take necessary steps for E-KYC updation and Aadhar updation process. (Action: DAO, Kokrajhar)
- DAO informed total registered farmers under procurement of paddy till date is **6258** in Kokrajhar.
- DAO informed that under PM FBY, total 6258 nos of farmers are registered for Rabi crops against the target of 12000. (Action: DAO, Kokrajhar)

18)Public Works Department (Roads) :-

- The EE, PWD (Roads) Kokrajhar, highlighted the construction of road inside Bodoland University campus in connection with International Knowledge Festival and the construction of road for bodo sahitya sabha session 2023 at Patgaon.
- On the issue of construction of road from Bishmuri to Saralpara ,the EE, PWD (Roads),Kokrajhar informed that the plan & estimate of the said roads have been submitted to the Govt of Assam for approval but the same is yet to be received. (Action EE, PWD (Roads),Kokrajhar)

19) Public Works Department (Building Division) :-

- The House was informed by the EE,PWD, Kokrajhar & Chirang Dist, Territorial Building Division that the up-to date physical progress of Kokrajhar Medical College and Hospital is 90%. He was also asked to submit the Plan & estimate for construction of walking track inside the Kokrajhar Medical College campus.
- On the issue of construction of 100 beded RMSA Girls Hostel at Boshgaon High School, EE PWD (B) Kokrajhar stated that the up-to date physical progress is 69% and the Work stopped since 5 years. In this regard, several reminders were issued to concerned contractors but does not received any response from the said contractor. Therefore, Department will take action against the said contractors as per T&C of contract. (Action:EE, PWD (Building), Kokrajhar)
- The EE,PWD, Kokrajhar, informed in the house the up to date physical progress of B.B. Engineering College is 68% and the construction of building will be completed within 31st December, 2023

20) Public Works Department (Electrical Division) :-

- The EE PWD (E) informed the house that the plan & estimate of the bundling of wires on both side of the road in Kokrajhar town area has been prepared & submitted for approval. (Action:EE, PWD (E), Kokrajhar)

21) Irrigation Department:-

- The House having reviewed the schemes of the department, EE Irrigation was asked to put stress upon 2nd crop/ multiple crops in command areas in association with Agriculture department and to come up with photographs of 2nd crop/ multiple crops in the PPT of next meeting. (Action: EE Irrigation , Kokrajhar)

22) Public Health Engineer Department:-

- The EE,PHE Kokrajhar informed the house that the pipe of Chakrochila Pipe Water Supply Scheme was cut and taken away by some local people. In this regard, the Circle Office Kokrajhar was asked to look into the matter.

(Action Circle Office Kokrajhar)

- The EE,PHE Kokrajhar informed the house that under JJM, 1042 nos of FHTC achieved in the month of January for FY 2022-23.
- The EE,PHE Kokrajhar also informed the house that under JJM, 7424 nos of IHHL achieved for FY 2022-23 against the target of 7872 nos for FY 2022-23.

(Action: EE PHE , Kokrajhar)

23) Water Resource Department :-

- The EE, Water Resource, Kokrajhar informed the house that 68 nos. of SOPD Schemes have been sanctioned and all are under tendering process.
- District Librarian Kokrajhar, requested the EE, WRD , Kokrajhar to provide protection on river erosion at Sub Divisional Library, Gogaigaon.

(Action:- EE WRD , Kokrajhar)

24) Housing & Urban Department:-

- The Urban development department, kokrajhar highlighted that out of total target of 3888 nos. house total 2394 nos.of PMAY(U) house are completed.

25) Soil Conservation Department

- House reviewed the ongoing schemes under SOPD-G and RIDF & no vital issue has been raised by this department.

(Action: DO, Soil Conservation, Kokrajhar)

26) Health & Family Welfare Department

- It .DHS imformed the house that The IMR and MMR percentage in the district till April-January,2022-23 are 17.42 % and 98.44 %.

26) Economics and Statistics Department

- The Deputy Director of Economics & Statistics, Kokrajhar highlighted the works conducted by the department such as Census, Crop Cutting Experiment, Area Enumeration of Arecanut, Coconut, Fruits & Vegetables (ACFV) , Pradhan Mantri Fasal Bima Yojona, the Rape & Mustard & Potato, Crop Cutting Experiment (CCE) 2022-23 etc and no vital issue has been raised by this department.

(Action: Deputy Director of Economics & Statistics, Kokrajhar)

27) Co-operative Societies

- DRCS, Kokrajhar highlighted about the objectives and various activitices of the department and no vital issue has been raised by this department.

(Action: Deputy Director of Economics & Statistics)

28) District Hub for Empowerment of Women (DHEW):-

- The District Mission Coordinator , DHEW, Kokrajhar, requested for displaying a helpline numbers and reporting mechanism of gender based violence & child line in the District and in the public area and public transportation, bus stops, inside the bus, market area etc.
- Also requested for formation of internal complaint committees in every Govt. Offices, Private Offices, schools & College, etc.

(Action: District Mission Coordinator , DHEW, Kokrajhar; All Heads Kokrajhar)

The meeting ended with a vote of thanks from the chair.

Secretary, BTR,
& Deputy Commissioner
Kokrajhar.

Memo No. KDP.22/2022/ 56 (A)

Dated Kokrajhar, the 13th March ,2023

Copy to:-

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Deptt., for favour of kind information.
2. The Commissioner, Lower Assam Division, Guwahati-6 for favour of kind information.
3. The Principal Secretary, BTC, Kokrajhar for favour of his kind information.
4. The Director, DCP Division, T & D Deptt., Dispur, Guwahati-6 for information.
5. The Director, E&M Division, T & D Deptt., Dispur, Guwahati-6 for information.
6. The Members of DDC, Kokrajhar for information & necessary action.
7. The DIO, NIC, Kokrajhar with a request to upload minutes of the meeting in district website.




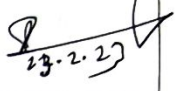





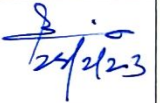

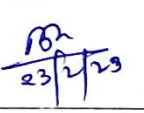

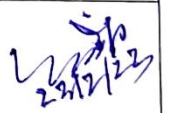

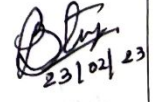
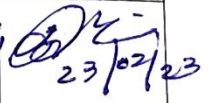
Secretary, BTR,
& Deputy Commissioner
Kokrajhar

MEMBERS PRESENT IN THE DDC MEETING FOR THE MONTH OF FEBRUARY/2023

Date & Time : 23rd February/2023; 11:00 AM

Venue: Bodoland Administrative Staff College, Kokrajhar

Sl. No.	Name	Designation	Mobile No.	Signature
1	Varnali Deka, IAS,	Deputy Commissioner, Kokrajhar		
2	R. K. Das.	ADC - Kokrajhar	9085728188	 23/2/23
3	Subhram Aditya Bora	ADC, Kokrajhar	9957907417	
4	Portia Khanitak	AC Kokrajhar	7002344610	
5	Burkang Borthur Dasgupta	IC, DAO, Kokrajhar	9435463387	
6	Ananda Basu	ADC IC Parbatjhar	80999 77691	
7	Bishnu Prasad	SE. PWD(B) Kokrajhar.	94351 91050	
8	Xaikat Deka.	ICE, PWD Kokrajhar Sub-Division	94351-91403	
9	AMARENDRA RATH	Superintendent of Social Kokrajhar	8822949981	
10	Gagan Narzary	D1 PRO, Rpe	9435127391	
11	Bichitra Birajza Narzary	DPM, ASR2M, Kokrajhar	8638738302	
12	Jagdish Prasad Brahma	IS cum DEEO Kokrajhar	94353 25911	
13	Jayanta Chakraborty	SRCS, KCR	9957263158	
14	Rajesh Kr. Brahma	E.E, Kokrajhar W.R Division, Kokrajhar	9954830715	
15	Hemen Nath	Asstt. Director, HST	9401801312	
16	Jayanta Kr. Brahma, AFS	D.C.F. D.F.O. Hattigason Divn, Parbatjhar Divn. & Kokrajhar S.F. Divn., BTC.	8638172422	 23-02-23

Sl. No.	Name	Designation	Mobile No.	Signature
17.	Pradip Debnath	Jr. Engineer, PWRD Kokrajhar R.R. Divn	88760-30306	 23/2/23
18	Jadu Kr. Basumatary	EE. PWRD, Kokrajhar R. Division	9435026278	 23/2/23
19	Rajin Basumatary	DTO, Kokrajhar.	8134005153	 23/2/23
20	Jatindra Basumatary	Jt. District Comm (H) F-List CA	7636010689	 23.2.23
21.	Sannindra Swargiyal	Executive Engineer PHE Kok Div NO I	8638859775	 23/2/23
22	Dr. Rajni Kanti Nath	DVO, Kokrajhar	9957441010	 23/2
23.	Ratan Mani Soram	DDM, NABARD, Kokrajhar.	9862107858	 R.M.S.
24	P.K. Thakur	LDM	9733224186	 P.K.
25.	Pulakesh Hazarika	DFE, ASRLM, Kokrajhar	8720990176	 P.H.
26.	Dansumui Boro	Assistant Librarian, Kokrajhar	7002480047	 23/2/23
27	Sanyal Mansany	Library Asst. District Library, Koj	8876231053	 M.S.
28.	Bijaya Boro	CEO, APDCL, Kokrajhar.	8753984331	 23/2/23
29.	Swaprajit Konwar	DM, KED, APDCL	8638032789	 23/02/23.
30.	Naradip Roy	AGM (Project), APDCL Kokrajhar	7002265843	 23/2/23
31	Bhanu Saha	DFO, Kachugawan	940119029	 23/2/23
32	Pranab Basumatary	P.I. D.S.O, Kokrajhar	8471945836	 23/02/23
33	Pradip Kumar H07307	D.S.O Koj	9101017379	 23/02/23

Sl. No.	Name	Designation	Mobile No.	Signature
34	Kalpajita Basumaty	Manager, Govt. Basic Krug Seed Farm	7086139623	
35	Dr R. C. Debnath	DSO	94353 80744	
36	Kajal Nandi	DPH (P)	9135029066	
37	Dr. A. S. Sarma	Jr. DAs	9135063190	
38	Deben Swargyal	Dy. Division Director, T&P	9435085566	
39	M. Mushahary	AEE PWD (E) Kaj	8761812842	
40	Rupeswar Borahma.	EE (PHE) Gossalgam Division.	9435701651	
41	Kulen Kr. Das	R.O. Soil Conservation	6002633027	
42	Posna Sarmah.	SMS. Community Sc KVK. Kokrajhar.	94352 86898	
43	Ratan Ch. Sarkar	Deputy Director of P.O. & stations in	9101858941	 23/2/23
44	Kripamoy Debs	Labour Officer - cum - (L.O.) Labour welfare Dept. Kokrajhar	9954180220P	
45	Lalika Rani Borahma	Inspector, Deptt. of Sericulture, Kokrajhar	7002897991	
46	Rohitashor Nargany	Asst. Manager, DICE, Kokrajhar.	9435026417	
47	Sambhas Dutta	Asst. Manager DICE, Kokrajhar	8135987925	 28/2/23
48	Vanesh Das	Dy. Ranger, Social Forestry Division, Kaj.	9854081665	 23/2/23
49	Mohit Basumaty	E.E. Irrigation, Gossalgam Kok. west Div, Gossalgam	9954239311	 23/2/23
50	Nihar An. Basumaty	A.P.R. Bunker Engineer Loknath East Seed Div. Kaj, Kokrajhar	8471875641	 23/2/23

Sl. No.	Name	Designation	Mobile No.	Signature
51	Dipen Das.	Supdt of Taxes.	87239-02103	
52	Diganta Kalita.	Superintendent of Taxes.	8638165613	
53	Rimanta Mazumdar	BTR Dev. Fellow	7086805112	
54	Gobinda Basumaty	PDO, Pragyoo OOH	9678212249	
55	Lalit Bor.	JE. to O/o. EE (Am). Proj	7002779210	
56	Rohin Kakari	EE, Agri, Hoj		
57	Surajit Kalita	CO - Bhawraguri	98641-47950	
58	Nazim Islam	Supervisor. ITI. Kokrajhar.	9713978 9101397891	
59	Khalidur Rahman	EE, DRDA Kokrajhar	7002713905	
60	Swagata Gogoi	BTR Development Fellow. Kokrajhar.	7086109240.	
61	Rohit Poshan	CO - Kokrajhar & EO - KHR.	9435011001	
62	Ramesh J. Borah	CO - GSS EO - GMS	7896425709	
63	Asmita Leha Bara	CO - Dolma K EO - Faliragram	9706292509	
64	Rajni Basumaty	D.M.E, DHEW, Kokrajhar.	8876020894	
65	Gurindra Talukdar	D.S.W.O, Kokrajhar	96786055 20.	
66	Nishani Barzary	DPO, Poshan Kokrajhar W&CD Dept	9678419566	 23.2.23
67	Suparna Borah	BTR Development Fellow, DC office, Kokrajhar	9706882455	

