



GOVERNMENT OF ASSAM
OFFICE OF THE DISTRICT COMMISSIONER:KOKRAJHAR
(ELECTION BRANCH)

No. KEL.15/2025/

Dated Kokrajhar, the 26th February, 2026.

NOTICE INVITING TENDER

Sealed quotations affixing court fee stamp of Rs.8.25 (rupees eight and twenty-five paise) only are hereby invited from registered/reputed intending firms for Event Infrastructure and Management Service in unit cost basis (Square feet/ Square Meter/Cubic meter/ numbers /hire charge) for all undermentioned components related to Assam Assembly Election, 2026 with the following terms and conditions. The tenders will be received by the undersigned from 27/02/2026 to 09/03/2026 till 3:00 PM and has to be deposited at the tender box kept at Election Office, Kokrajhar during office hours on working days.

Sl. No.	Brief Description of Non-Consultancy Services	Completion Period (No. of days)	Bid Security (Rs.)
1	<p>Temporary Construction works of the undermentioned items for the upcoming Assam assembly election 2026: -</p> <ol style="list-style-type: none">1. Temporary Construction of tin shed with bamboo post spaced not more than 2.00 m and tied properly with G.I Wire/Rope to hold in position safely covering an area of 40000 sqft approx.. at 2 places.2. Barricading with Iron/Bamboo for distribution/receiving counters (as per requirement).3. Construction of Temporary Dining hall (area = 6000 sqft each approx) and Kitchen (area=400 sqft each approx..) for at least 1000-person capacity at a time, with height of about 4.50m from G.L, with tarpaulined cover and walls with cloth all tied safely to hold in position. Total of 4(four) such dining hall is required.4. Hand washing area with Syntex tank fitted with pipeline and taps.5. Tubewell wherever required.6. Construction of Temporary Tin Shed Passage for transit of EVM's from the Strong Room to Distribution Counters of width of about 1.80m and height of about 2.70m.7. Temporary construction of waiting shed for Polling Personnels with Wooden planks flooring, tin roofing, clothed walls (area=10000 sq. ft approx.) etc.8. Police shed with Tarpaulin roofing and clothed walls at three sides (400 sqft approx.) at 2 places.9. ID card cell for distribution of ID card (64 sqft approx.) at 2 places.10. Transportation cell/shed (400 sqft approx.) at 2 places.11. Personnel cell/shed.(400 sqft approx.) at 2 places.12. Media shed with tarpaulin and bamboo(400 sqft approx.) at 2 places.	20 days (Twenty days)	Rs.120000/- (One Lakh Twenty Thousand only)

	<p>13. Medical Shed(400 sqft approx.) at 2 places..</p> <p>14. Food coupon distribution shed (64 sqft approx.) At 2 places.</p> <p>15. Making of Model polling stations at 5(five places)</p> <p>16. Preparation of Dairy checking counters.</p> <p>17. Temporary construction of tin partition around the strong room building till the counting day(height=10ft, length=600 ft).</p> <p>18. Wire mesh fencing fixed with the wooden frame inside the counting hall and postal ballot counting hall.</p> <p>19. Civil works:- Dismantling of windows and making of doors, making of new stairs, painting etc.</p> <p>20. Making of EVM reck with 9mm Ply and wooden frame of size 1.8x1.8x0.6 m size and painting with wooden paints (as per requirements).</p> <p>21. Preparation of Morcha, sentry post with bamboo post, tin and sand bags etc.</p> <p>22. Clearing of Jungles wherever required.</p> <p>23. Earth filling wherever required.</p> <p>24. Hire charge of Chair (10000 nos), Table (1000), Bench etc.</p> <p>25. All Electrical works and fire safety measures.</p> <p>26. Preparation of strong room by closing windows with ply wood and battens fixing of iron gate at doors wherever required (180 nos of windows & ventilator approx.)</p> <p>27. Banners /posters as per requirements</p>		
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
1. All Bids must be accompanied by a Bid Security as mentioned in the table above in form of Demand Draft from any nationalized bank in favor of District Election Officer, Kokrajhar'.
2. Tentative procurement value for the above-mentioned work is Rs.1.20 Crore (One Crore Twenty Lakhs only) which may vary depending on requirements.
3. Bids must be delivered to the address below on or before 9/3/26 up to 3.00 pm.
4. The Bids will be publicly opened in the presence of the Bidders designated representatives and anyone who chooses to attend, at the address below on 9/3/26 at 3.30 pm.
5. The bidders should submit undermentioned documents along with the tender,
 - (i) Certificate of registration / incorporation.
 - (ii) GST registration certificate with updated GST clearance certificate.
 - (iii) PAN Card.
 - (iv) Annual Financial Statement for the last 2 years and annual turnover not less than 1.20 Crore duly certified by registered CA.
6. Rates quoted should be below PWD SORs.
7. Rates to be calculated on the basis of average of all the components as a single unit and same has to be quoted accordingly. For example, Rs.150 per square feet.
8. Rates quoted should be inclusive of all charges & taxes.
9. Preference will be given to firms / parties having experience of previous similar works during past elections.
10. Bidders should have registered office at Kokrajhar district and must have experience of previous similar works during past elections.
11. Successful bidders will have to deposit Performance Security of Rs.6.00 Lakhs in the Form Demand Draft from any nationalized bank in favor of District Election Officer, Kokrajhar'



Form of Priced Activity Schedule

1	2	3	4	5	6	7 = 5 x 6
Schedule No. / Lot No.	Description of Non- Consultancy Services	Unit	Delivery Date	Quantity and Physical Unit	Unit Price (inclusive of all taxes and duties / GST)	Total Price per Service (inclusive of all taxes and duties / GST)
I						
II						
Total Bid Price						_____

Signature and seal of Bidder's authorized signatory



District Commissioner &
District Election Officer,
Kokrajhar

Memo No. KEL.15/2025/ -A

Dated Kokrajhar, the February, 2026

Copy to:

1. The Chairman/Member(s) of the Tender Committee, Assembly Election, 2026, Kokrajhar.
2. The DIPRO, Kokrajhar. She is requested to give wide publicity of the Tender Notice in at least two leading newspapers.
3. The DIO, NIC, Kokrajhar. He is requested to upload the NIT on the Kokrajhar District Portal.
4. The Notice Board of the Office of the District Commissioner, Kokrajhar.


District Commissioner &
District Election Officer,
Kokrajhar