

**MINUTES OF THE DDC MEETING FOR THE MONTH OF NOVEMBER, 2022**  
**HELD ON 05-11-2022 AT 11:00 AM AT DC'S CONFERENCE HALL, KOKRAJHAR**

Members Present: at Annexure – I.

The meeting was presided over by Smti Varnali Deka, IAS, Secretary, BTR & Deputy Commissioner, Kokrajhar, BTR. At the outset, she welcomed all the members present in the meeting.

Initiating the discussion in both sessions, the Chairperson reviewed department wise actionable points of last month's DDC meeting held on 11-10-2022 and took stock of the progress of all inter and intra departmental issues and the developmental schemes one by one.

After review of the Minutes of the last DDC Meeting-the Power Point Presentations made by the departments were discussed and various observations were brought out:-

**1) Forest Department :-**

- On the issue of forest encroachment, DFO, Haltugaon informed the house that drone survey is being carried out under Ultapani Range under Haltugaon Division to detect such illegal encroachment.
- The pending issues related to issuance of title under FRA were also discussed and DFOs were requested to resolve the same.
- DFO, Kachugaon Division was told to resolve the issues related to SFRUTI project alongwith CHD Forest & Circle Officer, Gossaigaon in pursuance of last month's Minutes.
- While discussing the matter of casualty due to animal attack, the CEO, DDMA, Kokrajhar was asked to take necessary action for quick disbursement of ex-gratia payment to the victims.
- While discussing the matter of low hanging live wires within animal corridor- the DFOs were asked to verify and take necessary action accordingly. During the course of discussion the DFO Kachugaon suggested to install insulated wires to avoid untoward incidents. Chairperson requested DFO & APDCL to conduct survey & explore preventive measures urgently.  
*(Action DFO, APDCL, Kokrajhar)*

**2) Sericulture Department :-**

- While discussing about Spun Silk Mill in Kokrajhar, the Cocoon Marketing Inspector, Sericulture, Kokrajhar informed the house that as such machines has not arrived yet for which mills could not be activated.
- The department was requested to put photos on Seri Families and furnish more details on Sericulture production in the PPT in the next meeting to give a complete picture on departmental activities.  
*(Action: Asst. Director, Sericulture, Kokrajhar)*

**3) Taxes Department :-**

- The Supdt of Taxes, Kokrajhar informed the house about their activities in details and no issue was needed to be raised for discussion.

**4) Power Department (APDCL):-**

- While discussing the Solar lighting at DC office campus, the CEO, APDCL, Kokrajhar informed the house that the roof-top of the DC office has been surveyed and proposal has been submitted in this regard. Chairperson requested CEO to take necessary action to expedite the matter.  
*(Action: CEO, APDCL, Kokrajhar)*
- As the matter was brought to the notice of House regarding elephant getting electrocuted near Mahamaya Mandir, Kachugaon, DFO, Kachugaon and APDCL were instructed to conduct a joint survey of all critical areas which pose a hazard.  
*(Action: Forest Dept.; APDCL, Kokrajhar)*
- A meeting is to be convened regarding charging of E-Rickshaws, where DTO, Police, E-Rickshaw dealer, APDCL, Municipality and local Administration are to be involved to ensure resolution of the issues.  
*(Action: ADC (Transport); DTO; CEO, APDCL; KMB, Kokrajhar)*

**5) Museum & Archaeology Department :-**

- The CHD of this department informed the House that Electricity issue in respect of planetarium and district museum office has been taken up with APDCL and the reconnection bill is processed in the BTC Secretariat.
- On the issue of approach road to planetarium, CHD assured the house that it will be sorted from the BTC end.  
*(Action : CHD, Museum & Archaeology, Kokrajhar)*

**6) Transport Department :-**

- While discussing about the target of revenue collection of Rs.23,81,00,000/- the i/c DTO, Kokrajhar assured the house that it will be met up within the stipulated time period of 31<sup>st</sup> March/2023.  
*(Action: DTO, Kokrajhar)*
- On the matter of road accidents, the i/c DTO, Kokrajhar was told to hold more numbers of road safety awareness programmes. The i/c DTO informed the House that due to increased road safety awareness among people no. of road accidents have come down from 17 during the month of Sept.,2022 to Nil for the month of Oct.,2022.

**7) Industries & Commerce Department :-**

- While reviewing the present status of this department, GM, DICC, Kokrajhar was requested to consider programmes like PMEGP & PMFME under ODOP.  
*(Action: GM, DICC, Kokrajhar)*
- The GM, DICC informed the house that Institute for Industrial Development (IID), Serfanguri is presently functioning and the Chairperson appreciated the achievement.

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**8) Labour Department :-**

- The House observed that no. of Child Labour cases detected is only 4 for the period from Jan. to Oct. 2022, henceforth, Labour Officer was instructed to increase the drives for detection of Child Labour and take necessary action for prosecution of the violators of the Child Labour Act.

(Action : Labour Officer, Kokrajhar)

- On the issue of low revenue collection of Rs.1.650/- from Jan. to Oct.2022 under Motor Transport Workers Act, Labour Officer was told to convene a meeting with Motor Transport Union to enhance the said revenue collection. He was also directed to take all possible measures to ensure there was no loss of revenue.

(Action : Labour Officer, Kokrajhar)

**9) Education Department :-**

- The House discussed the poor academic performance of some of the elementary/secondary schools on which the Inspector of Schools, Kokrajhar stated that there are 269 single teacher LP Schools in the district, irregular attendance of students particularly in the border areas and 72% of the total secondary school teachers being untrained are some of the reasons for poor academic performance of elementary/secondary schools.

- Inspector of Schools, Kokrajhar requested various departments present in the meeting to donate fans to the elementary/ secondary schools in the district.

(Action: Dept. of Education; All depts.)

**10) Women & Child Welfare Department:-**

- Regarding adoption of AWC, the DSWO has been instructed to circulate criteria in this regard. DSWO requested interested officers to take up AWCs for Adoption.

(Action: DSWO, Kokrajhar)

- While discussing on Mahila Sakti Kendra, the House stressed on increasing social awareness on Gender based violence, Child marriage etc. and asked the DSWO to take proactive steps in this regard.

(Action: DSWO, Kokrajhar)

- While discussing the issue of completion of One Stop Centre (OSC)-Kokrajhar, EE, PWD (B) was told to expedite

(Action: DSWO; EE, PWD (B), Kokrajhar)

- As reported by the DSWO, there are 204 out of school-Adolescent Girls which were viewed seriously by the House and DSWO was directed to make arrangement with Inspector of Schools, Kokrajhar for enrolment of the said girls in schools.

(Action: Inspector of Schools; DSWO, Kokrajhar)

**11) Handloom & Textile Department:-**

- After review of the departmental schemes, Asstt. Director Handloom & Textile, Kokrajhar was asked to take innovative steps for eg: to take measures to help backward vulnerable sections of Bodo, Adivasi, Santhal etc. communities in livelihood measures through the departmental schemes and take up the matter with higher authority.

(Action: Asstt. Director, H&T, Kokrajhar)

**12) ASRLM :-**

- The House noticed that the process of account opening of SHGs needs to be expedited. DPM, ASLRM, and the LDM were requested for expediting the same and to dispose loan applications of SHGs for facilitating sanction and disbursal of SHG loans. Any issues to be brought to notice of House immediately.

(Action: DPM, ASLRM & LDM, Kokrajhar)

**13) Library Department :-**

- No vital issue has been raised by this department. Chairperson requested possibility to open libraries in more schools.

(Action: Library Dept; IS, Kokrajhar)

**14) Fishery Department:-**

- The DFDO, Kokrajhar informed the house that only one scheme Pradhan Mantri Matsya Sampada Yojana (PMMSY) is going on and the geo-tagging status is under process.

(Action: DFDO, Kokrajhar)

**15) Skill Employment & Entrepreneurship Department:-**

- The issue of handing and taking over of 2 nos of ITIs at Ballamguri and Kazigaon between PWD (B) and SEED is in final stage as reported by CHD, SEED in the house.

(Action : CHD, SEED; EE, PWD(B), Kokrajhar)

**16) Excise Department:-**

- While discussing about the low revenue collection, Supdt. of Excise stated that IMFL wholesale warehouses are not located in Kokrajhar district as a result of which liquor shops purchase liquor from other districts resulting in low revenue collection for Kokrajhar district.

- The Supdt. of Excise was also instructed to show comparison of Revenue Collection/ Case Detection/ Consumption of current year with that of last year in PPT.

(Action : Supdt. of Excise Kokrajhar)



**17) Agriculture Department :-**

- While reviewing Agriculture department, the EE (Agri.) informed the house that 91 nos of STW (SPV) under RIDF have been installed since last meeting. The progress under RIDF irrigation component is as follows:

Sl.	RIDF Programme	Target	Progress
1.	STW (Solar)	720	209
2.	STW (Diesel)	500	---

- The progress of Civil component of RIDF "Knowledge Centre" at Mahamaya is 45% till date.
- Out of 5 units of ADO offices under APART only 3 Units have been handed over to the District Agriculture Officer, Kokrajhar. One no at Fakiragram achieved 98% of progress and another unit at Sapkata where land not yet handed over to the department. The EE (Agri) informed the house that furniture is yet to be provided.
- On the matter of feasibility of rice mills with 800 Kg/hour milling capacity, Sri RK Das, ACS, ADC, explained in the house that said mills are not economically viable and its subsidy structure is not acceptable to the farmers. Further, rice mills with milling capacity of 4MT per hour are preferred.
- The DAO informed the house that the target and achievement of Lentil seed distribution under NFSM scheme, 2022-23 is 17.6 Qtls. and 17.2 Qtls. respectively.
- It was decided that separate meeting shall be held on- a) online procurement of paddy; b) multiple cropping in Champamati Irrigation project. *(Action: Agri Deptt; FCS & CA Dept; ADC (Agri))*

**18) Public Works Department (Roads) :-**

- The EE, PWD (Roads), Kokrajhar informed that the construction of Bishmuri to Saralpara road and construction of road to Pepsu have already been submitted to the Govt of Assam for approval.
- The proposal for construction of 160.00 m road at Sapatgram near Bengali School has already been considered under CM's Goodwill project.
- Chairperson asked Dept. to expedite & submit report in next DDC meeting.
- On query of consideration of Green Technology used in road construction, the EE, PWD (Roads), Kokrajhar stated that Charaikhola Basugaon road in Salakati (Length=2.80 km) will be constructed using Fly ash (by product of NTPS, Salakati), construction materials and chemicals which will be known as Geopolymer road.
- The EE, PWD (Roads) Kokrajhar further informed the house that negotiation on the process of land acquisition for construction of road from Kokrajhar to Rupshi airport under Asom Mala project is in progress. He was asked to consider the cost of land acquisition in the conservative side rather than liberal side.
- He was also instructed to gear up the progress and necessary steps for the same.
- It was decided in the house that the EE concerned to take action against all the works at 5%, 25% & 30% and inform in this regard in the next DDC meeting.

*(Action: EE, PWD (Roads), Kokrajhar)*

**19) Public Works Department (Building Division) :-**

- The EE, PWD, Kokrajhar & Chirang Dist, Territorial Building Division, Kokrajhar was requested to complete the construction works of Model Residential School at Quintonpur, Hatidhura as Hon'ble Minister is pressing hard.
- On the issue of civil works for Construction of 100 bedded Girls' Hostel under RMSA at Boshgaon High School which has been stopped since long, EE stated that proposal for termination of contract for the said construction has been sent to higher authority.
- Seeing the progress of One Stop Centre, EE was urged to expedite the construction work.
- Wadiul Islam, ACS, ADC will look into the land dispute relating to the construction of Kokrajhar Trade Centre & report before next DDC meeting.

*(Action: Wadiul Islam, ACS, ADC; EE, PWD (Building), Kokrajhar)*

**20) Public Works Department (Electrical Division) :-**

- It was decided in the house that the EE PWD(E) will get the electrification works of Model Residential School at Hatidhura done at the earliest.
- It was decided in the house that the EE concerned to foreclose or pursue all old works if could not be accomplished within stipulated date or award the works to another one.

*(Action: EE, PWD (Electrical), Kokrajhar)*

**21) Irrigation Department:-**

- The House having reviewed the schemes of the department, EE, Irrigation was asked to put stress upon 2<sup>nd</sup> crop/ multiple crops in command areas in association with Agriculture department and to come up with photographs of 2<sup>nd</sup> crop/ multiple crops in the PPT of next meeting.

*(Action: EE, Irrigation; DAO, Kokrajhar)*

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**22) Public Health Engineer Department:-** House reviewed schemes & in depth review was scheduled separately in another meeting.

**23) Water Resource Department :-**

- The EE, Water Resource, Kokrajhar assured the House that all the 26 nos of SDRF schemes for 2021-22 have started and it will be completed by January.
- PPT of this department has to be modified and should be in readable format.

**24) Housing & Urban Department:-**

- It was decided in the house that the Circle Officer to take steps for settlement of PMAY-U issues.  
(Action: CHD, H&U; Circle Officer, Kokrajhar)

**25) Health & Family Welfare Department:-** } House reviewed the progress

**26) District Rural Development Authority :-** }

**27) Soil Conservation Department:-**

- After review of the schemes of Soil Conservation department, the House observed that 4 nos of SOPD-G schemes for the year 2021-22 have not yet started. The Divisional Officer, Soil Conservation briefed the House that the said schemes could not be started due to standing crops and the same would be started by 20<sup>th</sup> December, 2022 and will be completed within a span of 30 days.  
(Action : DO, Soil Conservation, Kokrajhar)
- The DO informed the House that Jonali Boulder Revetment Project under SOPD-G has been completed.
- It was brought to the notice of the house that out of 7 nos of RIDF schemes, one is completed and two have achieved 90% physical progress and will be completed shortly.

**General instructions to all the members present:-**

- All the departments were asked to go through the minutes for any actionable points pertaining to their department.
- All the members present were requested to actively participate in the 400<sup>th</sup> Birth Anniversary celebration of Bir Lachit Barphukan in Kokrajhar district from 18<sup>th</sup> Nov. to 25<sup>th</sup> Nov. 2022.
- Mission Bhumi Putra will be reviewed from next DDC meeting.
- Dairy Development Officer & other absent depts. were to be called from the next DDC meeting.  
(Action: ADC(Dev), Kokrajhar)

The meeting ended with a vote of thanks from the chair.

  
Secretary, BTR,  
& Deputy Commissioner  
Kokrajhar

Memo No. KDP.22/2022/ (A)

Dated Kokrajhar, the 6<sup>th</sup> December, 2022

Copy to:-

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Deptt., for favour of kind information.
2. The Commissioner, Lower Assam Division, Guwahati-6 for favour of kind information.
3. The Principal Secretary, BTC, Kokrajhar for favour of his kind information.
4. The Director, DCP Division, T & D Deptt., Dispur, Guwahati-6 for information.
5. The Director, E&M Division, T & D Deptt., Dispur, Guwahati-6 for information.
6. The Members of DDC, Kokrajhar for information & necessary action.
7. The DIO, NIC, Kokrajhar with a request to upload minutes of the meeting in district website.

  
Secretary, BTR,  
& Deputy Commissioner  
Kokrajhar