

MINUTES OF THE DDC MEETING FOR THE MONTH OF OCTOBER, 2022 HELD ON 11-10-2022  
AT 02:00 PM AT BODOLAND ADMINISTRATIVE STAFF COLLEGE, KOKRAJHAR

Members Present: at **Annexure – I**

The meeting was presided over by Smti Varnali Deka, IAS, the Secretary & Deputy Commissioner, BTR, Kokrajhar. The DDC meeting began with an online orientation on Mission Karmayogi and igotkarmayogi portal organized by Bodoland Administrative Staff College alongwith Resource persons from Mission Karmayogi. The Secretary, Deputy Commissioner, Kokrajhar and Director, Bodoland Administrative Staff College requested all Department Heads to get registered on portal, take up courses and spread the message to their teams. Welcoming the Members, the Secretary, BTR, Kokrajhar emphasized importance of this meeting & stressed for its significance as a forum where inter departmental issues could be sorted out quickly.

Thereafter, the Secretary, BTR, Kokrajhar reviewed the progress of developmental schemes department-wise. All departments made detailed presentations & various observations were brought out:-

**(1) Public Health Engineer Department:-**

- The EE, PHE, Kokrajhar & Gossaigaon Divisions informed the house that **101 nos.** of PWSS have been completed. In this regard, EE, PHE, Kokrajhar & Gossaigaon Divisions was told to conduct pending joint verification of the completed PWSS with PD, DRDA and thereafter take necessary measures to handover the completed PWSS to PD, DRDA.
- During discussion on availability of electric connection at Schools and AnganwadiCentres, the Chairperson asked the Inspector of Schools, Kokrajhar and CEO, APDCL, Kokrajhar to check the availability of electric connection at Schools and AWCs where PHE has made schemes for supply of water and submit details by next DDC meeting.

*(Action : EE, PHE Kokrajhar & Gossaigaon Divns; PD, DRDA; IS, Kokrajhar ; CEO, APDCL, Kokrajhar)*

**(2) Agriculture Department:-**

The Executive Engineer, Agriculture, Kokrajhar informed the house that under the irrigation component of the RIDF programme, the following were the targets & the progress made by the department :-

Sl.	RIDF programme	Target	Progress
1.	STW (solar)	720	118
2.	STW (diesel)	500	-

The EE, Agriculture, Kokrajhar clarified that on account of the rising prices of diesel, farmers have now started opting for solar irrigation systems. Also, bearing in mind it's zero running & maintenance costs, the demand for diesel pump-sets is now declining.

Under the civil component of the RIDF programme, construction of the double-storeyed "Knowledge Centre" is ongoing at Mahamaya. Progress so far is 40%.

He further reported that of the 05 units of ADO offices allotted to the district under APART, progress for 03 units was 95% and 90% for the unit at Salakati. Land for construction of the 5th unit at Sapkata is yet to be handed over.

- It was decided that Sri R.K. Das, ACS, ADC, Kokrajhar and Sri Mridul Boro, ACS, AC, Gossaigaon would liaise with Agriculture department to check if the Mini Rice Mill having 800 Kg per hour capacity could be used for milling of rice procured by PPC whose rice mills are having capacity of 4MT per hour and find out interested unemployed youth etc.
- All the Circle Officers were asked to verify land documents in respect of PM-KISAN beneficiaries expeditiously.

*(Action: DAO; RKDas, ACS, ADC, Kokrajhar; M.Boro, ACS, AC, Gossaigaon; Circle Officers;)*

**(3) PWD (Roads) Division :-**

- The EE, PWD (Roads) Division will provide update regarding the status of construction of Bishmuri to Saralpara road; construction of road to Pepsu and Construction of 160mtr.road at Sapatgram near Bengali school in the next meeting.
- The Chairperson requested the EE, PWD (Roads) to consider applicable Green technologies in his upcoming projects.
- The Forest officials and concerned Circle Officers were asked to resolve the issue of Jirat value in connection with construction of Rupshi Air Port road under Asom Mala and also to resolve the issues of ASLRM Phase-I & submit detailed report before next DDC meeting.

*(Action: EE, PWD (Roads), Circle Officers concerned; Forest officials concerned)*

Contd.....Page#2

**(4) PWD (Building) Division :-**

- The EE, PWD(B), Kokrajhar informed the house that CHD, Skill, Employment & Entrepreneurship Deptt. (SEED) has not taken over the constructed ITIs at Kazigaon and Ballamguri under PMJVK (erstwhile MSDP) scheme. Consequently the CHD, SEED was directed to take necessary action for take over of the said ITIs from the EE, PWD(B), Kokrajhar following all formalities.
- The Inspector of School, Kokrajhar, raised the issue regarding construction work of 100 Bedded Girls' Hostel at Boshgaon High School campus, Kachugaon block which was executed by the PWD Building Kokrajhar has been stopped since the last 4 to 5 years. The matter was addressed to the concerned Department several times but no action has been taken. The DRSC (Department Related Standing Committee) visited the site on 22<sup>nd</sup> and 23<sup>rd</sup> September, 2021 and The EE, PWD (B) Kokrajhar took responsibility for the said work in presence of the DRSC team but till today the work has been stopped. The Chairperson directed the EE, PWD (B) Kokrajhar was told to resolve the issues related to construction of said Girls' hostel.
- On the issue of incomplete construction of Sub Divisional Library at Parbatjhora raised by District Librarian, the EE, PWD (B) was asked to look into the issues related to the said construction and update before next DDC meeting.

*(Action: CHD (SEED); EE, PWD (Building) Division, Kokrajhar, Dist. Librarian, Kokrajhar)*

**(5) PWD (Electrical) Division :-**

- The EE, PWD (Electrical) Divn., Kokrajhar gave detailed presentation of their activities.

**(6) ASLRM :-**

- DPM, ASLRM informed the house that bank accounts of some SHGs need to be opened at the earliest. Accordingly, the Chairperson requested the LDM to extend necessary help to ASLRM officials for opening of said bank accounts. DPM was also asked to submit a list of banks where issues were faced.
- The Chairperson also asked the DFO, Kachugaon and CO, Gossaigaon to resolve the issues raised for implementation of SFRUTI project and also asked the DPM, ASLRM to discuss the NOC matter with DFO concerned and also with CEO, APDCL, Kokrajhar for 3-Phase electrical connection to 10 nos of Vandhan Vikash Kendra.

*(Action: DPM, ASLRM; LDM, CEO, APDCL, Kokrajhar; DFO, Kachugaon; CO, Gossaigaon; Kokrajhar)*

**(7) Fishery Department:-**

- DFDO was told to submit progress report on all ongoing schemes under Fishery Department to Portia Khanikar, ACS, AC, Kokrajhar.
- The Chairperson asked DFDO, Kokrajhar to Geo-Tag PMMSY schemes in the district and to submit detailed status report in next DDC meeting.

*(Action: DFDO, Kokrajhar; Portia Khanikar, ACS, AC, Kokrajhar)*

**(8) Forest Department:-**

- While discussing the issues of low hanging electrical wires and electrocution of elephants especially in the animal corridors, the Chairperson asked the DFO, Kachugaon to take immediate necessary steps. The APDCL, Circle Officers concerned and Forest Deptt. were to conduct joint survey in this regard and update in next DDC meeting.
- The DFO, Parbatjhora was asked to take necessary steps for collection of revenue as it was seen to be low.
- The DFO, Parbatjhora would provide details on Nursery available in his area in the next meeting. Also asked to submit a detailed report on wetlands to Portia Khanikar, ACS, AC, Kokrajhar in next 7 days.

*(Action: DFO, Kokrajhar/ Parbatjhora, Circle Officers; CEO, APDCL, Kokrajhar)*

**(9) Dist. Industries & Commerce Centre (DICC) Department:-**

- The GM, DICC, Kokrajhar was directed to furnish reports for PMEGP & PMFME for last 2 years in the next DDC meeting alongwith report on ODOP & submit detailed PPT in this regard.
- PPT from DICC, Kokrajhar was found not to include points like total financial outlay, progress (percentage/ absolute etc.) and accordingly GM, DICC was asked.

*(Action: GM, DICC, Kokrajhar)*



**(10) Library Department:-**

- The Chairperson initiated the idea for creation of a Hanging Library and requested for donating books to create a Hanging library at Kokrajhar. Rima Trishna Haloi, ACS, AC, Kokrajhar will be Nodal Officer and the Inspector of Schools, Kokrajhar is requested to extend cooperation in this regard.
- On the issue of incomplete construction of Sub Divisional Library at Parbatjhora raised by District Librarian, the EE, PWD (B) was asked to look into the issues related to the said construction and update urgently.

*(Action: Dist. Librarian; EE, PWD (B)Divin.; Rima Trishna Haloi, ACS, AC, Kokrajhar)*

**(11) FCS & CA Department:-**

- Seeing low usage of E-POS machines, the Chairperson asked all the Circle Officers, Nodal Officers and concerned Supply Officers to look into the matter related to use of e-POS machines and update in next DDC meeting.

*(Action: Joint Director cum CHD, FCS & CA, Kokrajhar; all Circle Officers)*

**(12) Irrigation Department:-**

- Detailed PPT made by the divisions.

**(13) Labour Department:-**

- On the issue of raising revenue, the Labour Officer was asked take necessary steps as per Guidelines to gear up the registration of commercial vehicles under Motor Transport Workers Act.
- The Labour Officer was also directed to conduct drive for detection of Child Labour cases across Kokrajhar district.

*(Action: Labour Officer, Kokrajhar)*

**(14) Museum & Archaeology Department:-**

- The CHD, Museum raised land issue relating to approach road to Planetarium at Dimalgaon. The Chairperson asked CO, Kokrajhar to look into the matter immediately.

*(Action: Circle Officer, Kokrajhar & CDH, Museum & Archaeology, Kokrajhar)*

**(15) Women and Child Development Department:-**

- The DSWO was asked to submit geo-tagged photos of Model AWC with members of the Construction Committee expeditiously.
- The JDHS was requested to generate UDID cards under DDD Pension Achoni and also asked to let the Chairperson know about the developments in this regard by next week.
- In view of need for another NRC flagged, DSWO and JDHS to take up the matter for setting up of NRC at Balajan PHC.
- Portia Khanikar, ACS, AC, Kokrajhar was instructed to look into the matter of JWTHWN scheme of this department and submit update, matter to also be taken up in next DDC meeting.
- The DSWO was also instructed to assess regarding implementation of rainwater harvesting in the AWCs and Portia Khanikar, ACS, AC, Kokrajhar will monitor the matter.

*(Action: DSWO ; JDHS, Kokrajhar; Portia Khanikar, ACS, AC, Kokrajhar)*

**(16) Animal Husbandry & Veterinary Department:-**

- The DVO informed the house that shortage of technical manpower is a major reason for slow progress of vaccination/ AI. However, DVO was told to improve vaccination/ AI. Also, asked to submit comparative performance of last year and current year from the next meeting.
- DVO also informed that there are 15 registered Meat Vendors at Kokrajhar district but many unregistered meat vendors are operating. Municipality was instructed to check the unregistered meat vendors and submit report in this regard in next DDC meeting.
- The Chairperson asked to submit list of dairy firms under Veterinary deptt for visit by senior officers.
- On the matter of low issuance of KCC the LDM was requested to look into the matter and extend all possible help to coordinate the matter.

*(Action: DVO, AH & Vety., Kokrajhar; LDM, Kokrajhar; Chairman, Municipal Boards)*

**(17) Education Department:-**

- The IS, Kokrajhar raised issues of installation of transformer at 2 nos of Adarsha Vidyalaya. APDCL was requested to resolve it.
- The IS, Kokrajhar appealed before the house to donate Fan in schools under this department.

*(Action: IS, Kokrajhar; CEO, APDCL, Kokrajhar)*

*Contd.....Page#4*

**(18) Health Department:-**

- PPT was made by JDHS. A detailed review to be held in DHS meeting in end October or November 1<sup>st</sup> week.

*(Action: JDHS, Kokrajhar)*

**(19) Co-operative Societies department:-**

- The DRCS flagged the issue of pending bills of Transportation and Commission to the GPSS for lifting rice under NFSA. The CHD, FCS&CA was asked to look into the matter and resolve at soonest.

*(Action: DRCS, Kokrajhar; FCS&CA, Kokrajhar)*

**(20) Power Department (APDCL) :-**

- CEO, APDCL, Kokrajhar informed the house that all Anganwadi centers and School electrification have been completed. Moreover CEO, APDCL, raised the issue on E-Rickshaw charging as most of the E-rickshaw owners do not take No Objection Certificate (NOC) from APDCL and they charge E-rickshaw by hooking and requested the Chairperson to convene a meeting with DTO, Police, E-rickshaw dealer, APDCL and local administration so that all the E-rickshaw owners take NOC from APDCL.

*(Action: Dist. Administration; DTO; Police; CEO, APDCL, Kokrajhar)*

**(22) Handloom & Textile Department:-**

- The Chairperson asked the official concerned to come with updated report especially on Swanirbhar Naari scheme in next meeting, as report was not up-to-date.

*(Action: Asstt. Director, H&T, Kokrajhar)*

**(23) Taxes Department:-**

- The Supdt. of Taxes, Kokrajhar informed the house that GST registration of some contractors have been cancelled due to non-payment of GST for more than six months but those contractors are obtaining work orders and payment. Accordingly, Supdt. of Taxes, Kokrajhar was asked to write to the departments in this regard.

*(Action: Supdt. of Taxes, Kokrajhar)*

**(24) Sericulture Department:-**

- The Department of Sericulture, Kokrajhar is yet to implement "Bodoland Sericulture Mission" as soon as the fund is released. At present Preparation of DPR for Mission is under process.

*(Action: Sericulture, Kokrajhar)*

**(25) Sports Department:-**

- Department raised the issue of pending bills under this department at the CHD's end matter to be taken up by the DSO.

*(Action: Dist. Sports Officer, Kokrajhar)*

**(26) Transport Department:-**

- The Chairperson reviewed the activities undertaken by this department and asked the IS, Kokrajhar to cooperate with DTO to arrange Road Safety programmes at schools.

*(Action: Dist. Transport Officer, Kokrajhar; Inspector of Schools, Kokrajhar)*

**(28) Krishi Vigyan Kendra (KVK) :-**

The SMC, KVK, Kokrajhar raised the following points:-

- Important experiments relating to new varieties of sweet potato, important control measures of mealy bugs, new food crops for eri worms and new poultry breed as backyard systems,
- New frontline demonstration on Zinc on important Paddy varieties, adoption of organic methods of tomato pest control, use of drumstick seeds for water purification,
- Cluster frontline demonstration on blackgram, sesame and toria,
- Presentation on flagship programme like ARYA, DFI, NARI, etc,
- Mandated programme on training were also presented,
- Collaborated programmes with other line departments,
- Farm income were also discussed
- Problems faced by KVK like land issues were raised,
- Quarters of KVK staffs is an essential demand at all forum
- Request to consider KVK under centre of excellence

*(Action: SMC, KVK, Kokrajhar)*

Contd.....Page#5




General instructions to all the members present:-

As some PPTs were found deficient, following points were highlighted :

- All departments were asked to come with Physical and Financial progress report showing percentage of progress in Power Point Presentation. All the departments were asked to prioritise the schemes in their respective departments in the PPT.
- All members were asked to contact DIO, NIC, Kokrajhar for necessary uploading of e-mail IDs for iGOT Karmayogi.

The meeting ended with a vote of thanks from the chair.


  
Deputy Commissioner &  
Secretary, BTR,  
Kokrajhar.

Memo No. KDP.22/2022/17 (A)

Dated Kokrajhar, the 28<sup>th</sup> Oct., 2022

Copy to:-

1. The Addl. Chief Secretary to the Govt. of Assam, T&D Deptt., for favour of kind information.
2. The Commissioner, Lower Assam Division, Guwahati-6 for favour of kind information.
3. The Principal Secretary, BTC, Kokrajhar for favour of his kind information.
4. The Director, DCP Division, T & D Deptt., Dispur, Guwahati-6 for information.
5. The Director, E&M Division, T & D Deptt., Dispur, Guwahati-6 for information.
6. The Members of District Development Committee, Kokrajhar for information & necessary action.
7. The DIO, NIC, Kokrajhar with a request to upload the minutes of the meeting in the district website.

  
Deputy Commissioner &  
Secretary, BTR,  
Kokrajhar.