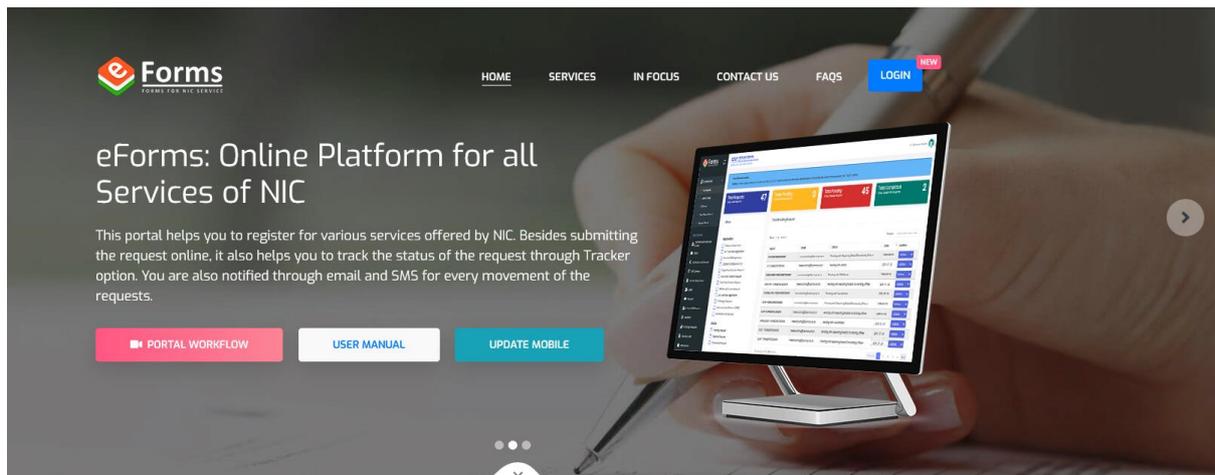


1. Open eforms.nic.in in web browser like FireFox, Google Chrome, Microsoft Edge.



## Services



### Authentication Services (LDAP)

This registration form is designed to access the Central Repository of



### Distribution List Services

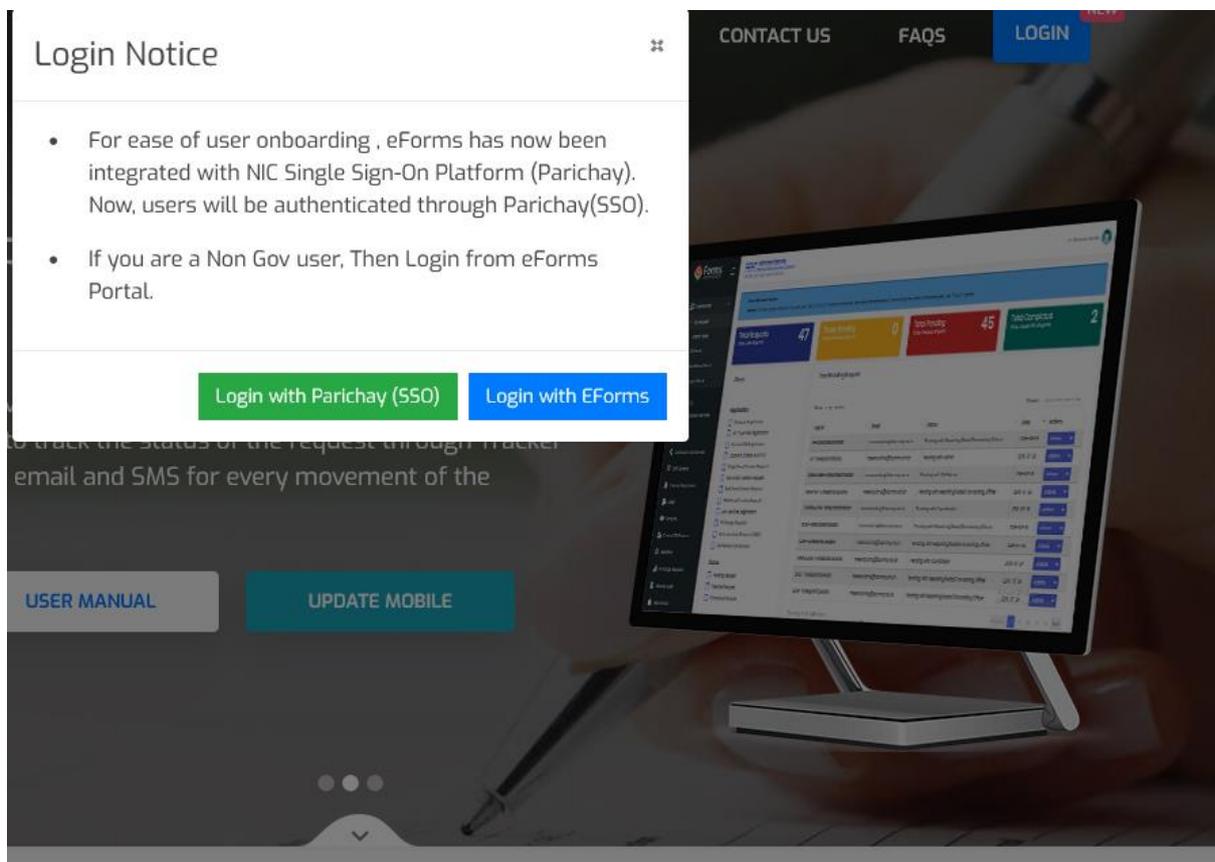
This registration form is designed to create a distribution list for



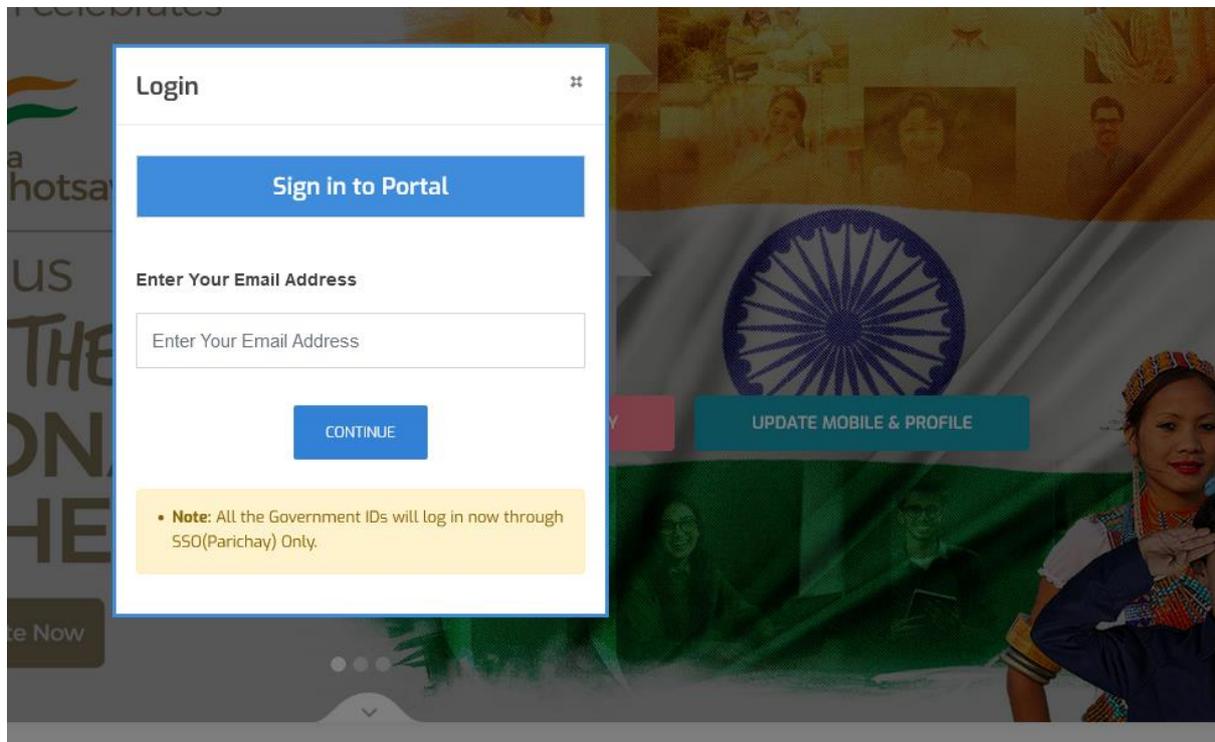
### VPN Registration

This registration form is designed for the applicants who require a

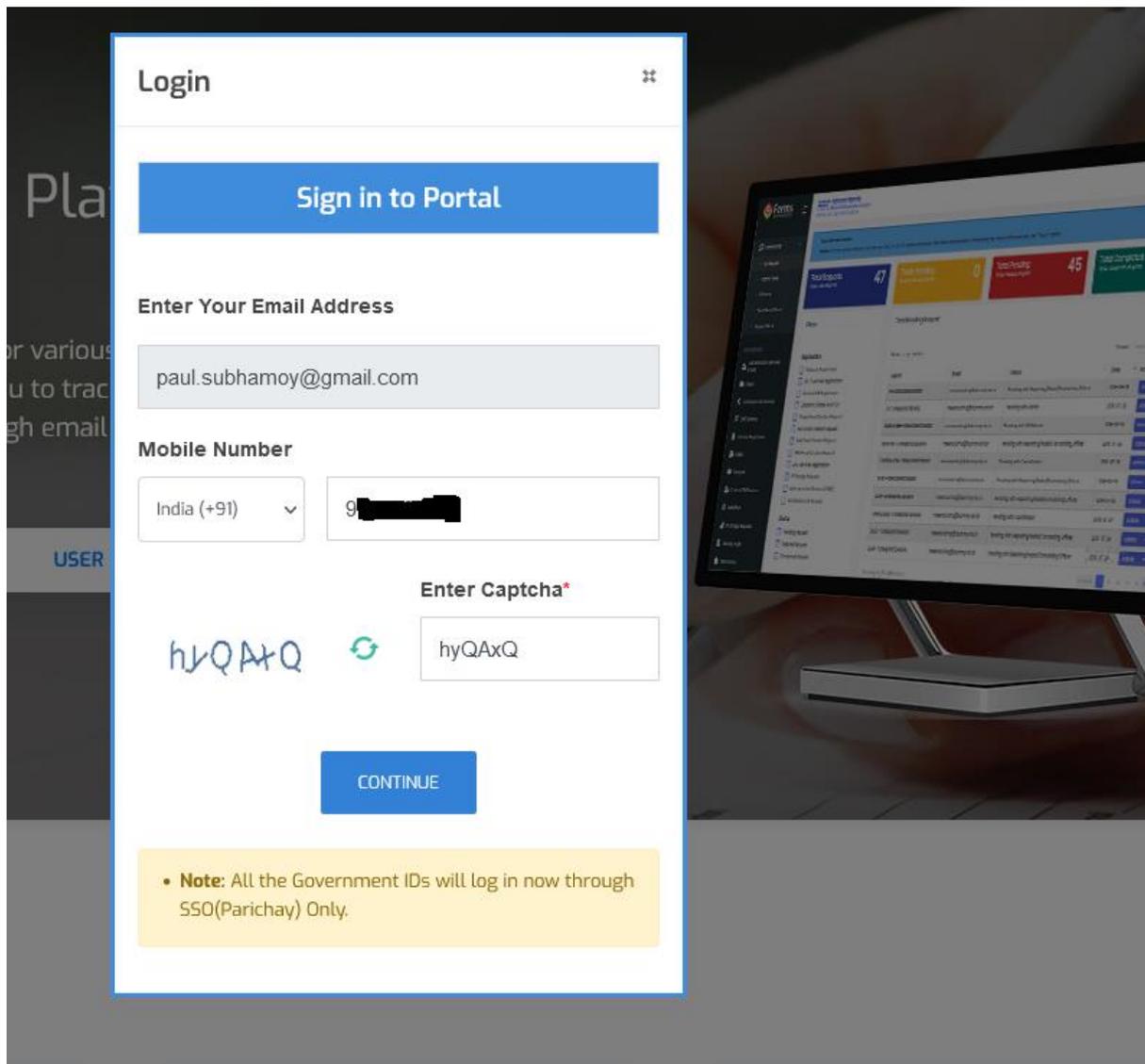
2. Click on login



3. Click on Login with EForms and here enter your email address like [abcd@gmail.com](mailto:abcd@gmail.com), [abcd@yahoo.com](mailto:abcd@yahoo.com), [abc@rediffmail.com](mailto:abc@rediffmail.com) or other and click on Continue.



In this screen enter your mobile number, Captcha and click on Continue.



**Login** ✖

**Sign in to Portal**

**Enter Your Email Address**

paul.subhamoy@gmail.com

**Mobile Number**

India (+91) 9 [REDACTED]

**Enter Captcha\***

hYQAxQ  hyQAxQ

**CONTINUE**

**Note:** All the Government IDs will log in now through SSO(Parichay) Only.

Here enter OTP received on your mobile and email provided in previous step and click on **CONTINUE**

## Login

### Verify OTP Details

**Enter Your Mobile OTP**

Please use previous OTP which has been sent on +9

Please use previous OTP which has been sent on +91XXXXXX

**Enter Your Email OTP**

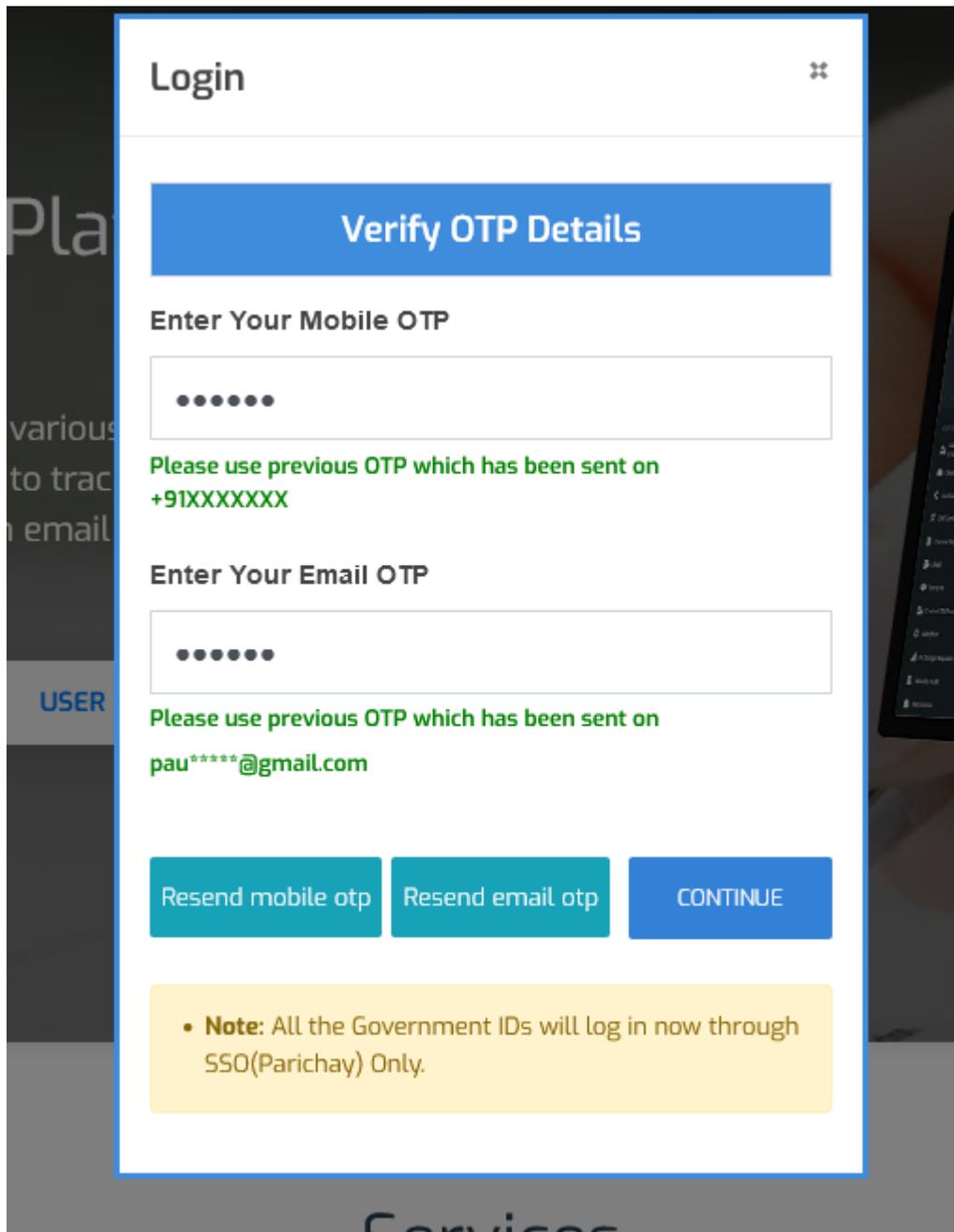
Please use previous OTP which has been sent on p

Please use previous OTP which has been sent on pau\*\*\*\*\*@gmail.com

Resend mobile otp   Resend email otp   **CONTINUE**

**Note:** All the Government IDs will log in now through SSO(Parichay) Only.

Services



Update Your Profile

The screenshot shows the eForms dashboard for Subhamoy Paul. The top navigation bar includes the eForms logo, the National Informatics Centre (NIC) logo, and links for 'User Manual' and 'Know Your Coordinator'. A profile dropdown menu is visible in the top right corner, showing 'Hi, Subhamoy Paul' and a 'Profile' link. The main dashboard area features a blue header with a welcome message and a notice about the 'RAISE A QUERY' and 'TRACK' options. Below this are four summary cards: 'Total User Requests' (0), 'Today's Pending Request' (0), 'Total Pending Requests' (0), and 'Total Completed Requests' (0). A 'General Filters' section shows 'No Request Available'. The 'Total Pending Request' section includes a search bar and a table with columns for App Id, Email, Status, Date, and Actions. The table currently shows 'No data available in table'. The footer contains logos for various government services and the text 'POLICIES UNDER THE E-MAIL SERVICE OF THE GOVERNMENT'.

Fill your personnel Details as per below diagram and then Submit.

**User Profile**

Entries marked with asterisk (\*) are mandatory

Personal info | Organizational info

Organization Category \*  
State

State \*  
Assam

Department \*  
Government of Assam

Reporting/Nodal/Forwarding Officer Email \*  
bjrajbangshi@assam.gov.in

Reporting/Nodal/Forwarding Officer Name \*  
Bhaskar Jyoti Rajbangshi

Reporting/Nodal/Forwarding Officer Mobile \*  
+91XXXXXXXX426

Reporting/Nodal/Forwarding Officer Telephone \*  
0376-2320020

Reporting/Nodal/Forwarding Officer Designation \*  
Circle Officer

I declare that my Reporting/Nodal/Forwarding Officer belongs to the same Ministry/Department from which I belong.

**NOTE:** • If any "PSU/Ministry/Department" needs to be added, please send the details to [eforms\[at\]nic\[dot\]in](mailto:eforms[at]nic[dot]in)

**SUBMIT**

On Submitting the Form, It will ask you to fill your organization details. Here you have to provide nic email id of your reporting Officer.

<b>Reporting/Nodal/Forwarding Officer Email *</b> Enter Reporting/Nodal/Forwarding Officer Email [e.g. abc.xyz@zxc.com] <b>Enter Reporting/Nodal/Forwarding Officer Email [e.g. abc.xyz@zxc.com]</b>	<b>Reporting/Nodal/Forwarding Officer Name *</b> Enter Reporting/Nodal/Forwarding Officer Name [Only characters,dot(.) and whitespace allowed]
<b>Reporting/Nodal/Forwarding Officer Mobile *</b> Enter Reporting/Nodal/Forwarding Officer Mobile Number [e.g. +919999999999]	<b>Reporting/Nodal/Forwarding Officer Telephone *</b> Enter Reporting/Nodal/Forwarding Officer Telephone Number [STD CODE-TELEPHONE]
<b>Reporting/Nodal/Forwarding Officer Designation *</b> Enter Reporting/Nodal/Forwarding Officer Designation [characters,digits,whitespace and [.,- &]]	
<b>Under secretary/Joint secretary/Secretary Email *</b> Enter Under secretary/Joint secretary/Secretary Email [e.g. abc.xyz@zxc.com]	<b>Under secretary/Joint secretary/Secretary Name *</b> Enter Under secretary/Joint secretary/Secretary Name [Only characters,dot(.) and whitespace allowed]
<b>Under secretary/Joint secretary/Secretary Mobile *</b> Enter Under secretary/Joint secretary/Secretary Mobile Number [e.g. +919999999999]	<b>Under secretary/Joint secretary/Secretary Telephone *</b> Enter Under secretary/Joint secretary/Secretary Telephone Number [STD CODE-TELEPHONE]
<b>Under secretary/Joint secretary/Secretary Designation *</b> Enter Under secretary/Joint secretary/Secretary Designation [characters,digits,whitespace and [.,- &]]	
<input checked="" type="checkbox"/> I declare that my Reporting/Nodal/Forwarding Officer belongs to the same Ministry/Department from which i belong.	
<b>NOTE:</b> • If any "PSU/Ministry/Department" needs to be added, please send the details to <a href="mailto:eforms[at]nic[dot]in">eforms[at]nic[dot]in</a>	
<input type="button" value="SUBMIT"/>	

After updation of your profile, click on Email as below diagram.

 Dashboards 

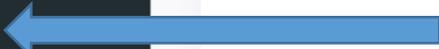
• My Request

OUR SERVICES

 DA Onboarding

 Distribution List Services

 DNS Services

 Email (@gov) 

 IMAP/POP

 SMS Service

 SMTP Gateway

 Update Profile in(@gov)

 VPN Service

 WiFi Service

 WiFi Port Services

EXTERNAL SERVICES

 Cloud

 Domain Registration

As per below diagram please select Name Base email and email id with a dot. Like for Ravi Kumar Sharma, you can give it as r.ksharma and in alternate as sharma.rk

**Email Subscription Forms**

Single Subscription  Bulk Subscription  NKN Single Subscription  NKN Bulk Subscription  
 GEM Subscription  Email Activate  Email De-Activate  Extend the Validity of Account

Single User Subscription Details

For Self  For Other User(Where you are posted)

Type of Mail ID: \* [\(know More\)](#)

Mail user (with mailbox)  Application user (without mail box{office-auth})  o-office-srilanka

Date Of Birth \*  
Enter Date Of Birth [DD-MM-YYYY]

Date Of Retirement/Date of expiry\*  
Enter Date Of Retirement [DD-MM-YYYY]

Email address preference: \*  
 Name Based  Designation/Office based id

Employee Description \*  
 Govt/Psu Official  Consultant/Contractual Staff  FMS Support Staff

If domain requested does not exist in our records, please contact NIC email coordinator [asm-ajit@nic.in, chinmoy.bhattacharya@nic.in, azza.yasmin@nic.in]. Your domain needs to be registered as a mail domain for further processing.

Preferred Email Address 1 (Refer [email address guidelines](#)) \*  
Enter User ID @ assam.gov.in

Preferred Email Address 2 (Refer [email address guidelines](#)) \*  
Enter another User ID @

Captcha kjkjGf  
Enter Captcha

[Preview and Submit](#)

Now You can submit the filled in form. On submission the details as per below diagram will be displayed. Now you can preview and correct if there is any mistake by clicking **“EDIT”** and if there is no correction required then submit the form.

## Single User Subscription Form

### Personal Information

Name of Applicant \*

Subhamoy Paul

Designation \*

FMS

Employee Code

[Only characters and digits allowed]

### Office Address

Postal Address \*

NIC Kokrajhar

State where you are posted \*

ASSAM

District \*

Kokrajhar

Pin Code \*

783370

Telephone Number (O)

Enter Telephone Number(O) [STD CODE-TELEPHONE]

Telephone Number (R)

Enter Telephone Number(R) [STD CODE-TELEPHONE]

Mobile \*

+91XX: [REDACTED]

E-mail Address \*

paulsubhamoy1985@gmail.com

### Reporting/Nodal/Forwarding Officer Details

Reporting/Nodal/Forwarding Officer Email \*

bjrajbangshi@assam.gov.in

Reporting/Nodal/Forwarding Officer Name \*

Bhaskar Jyoti Rajbangshi

Reporting/Nodal/Forwarding Officer Mobile \*

+91000000428

Reporting/Nodal/Forwarding Officer Telephone \*

0378-2320020

Reporting/Nodal/Forwarding Officer Designation \*

Circle Officer

### Organization Details

Organization Category

State

State \*

Assam

Department \*

Government of Assam

### Single User Subscription Details

For Self  For Other User(Where you are posted)

Type of Mail ID: \*

Mail user (with mailbox)  Application user (without mail box(office-auth))  e-office-srilanka

Date Of Birth \*

03-10-1985

Date Of Retirement/Date of expiry \*

31-10-2045

Email address preferences: \*

Name Based  Designation/Office based id

Employee Description: \*

Govt/Psu Official  Consultant/Contractual Staff  
 FMS Support Staffs

Preferred Email Address 1 (Refer [email address guidelines](#)) \*

subha.paul@assam.gov.in

Preferred Email Address 2 (Refer [email address guidelines](#)) \*

paulsubha@assam.gov.in

I agree to [Terms and Conditions](#)

Edit

Submit

Close