



GOVERNMENT OF ASSAM

OFFICE OF THE DISTRICT ELECTION OFFICER :::::::::::::: GOSSAIGAON

No. GEL.10/2016/43

Dated, Gossaigaon the 13th February, 2024.

NOTICE INVITING TENDER


Sealed quotations affixing court fee stamp of Rs. 8.25 (Rupees Eight and Twenty Five Paise) only are hereby invited from Registered/reputed intending local Firms for hiring of the IT & ELECTRONIC EQUIPMENT in connection with conduct of upcoming Parliamentary Election, 2024 under following terms and conditions. The quotations will be received up to **3:00 P.M** of **27/02/2024** and will be opened on the same date in the office Chamber of the Election Officer, Gossaigaon in presence of the quotationer or their representatives. Quotations will have to be deposited at the tender box kept at Election Office, Gossaigaon during office hours on working days.

Sl No.	Item Description	Unit	Qty	Unit price in INR (including all taxes)
1	LED TV up to 32"	Per unit/day	1	
2	LED TV above 32"	Per unit/day	1	
3	CCTV with all accessories and fitting	Per Camera /day	1	
4	Laptop with windows, MS Office, Antivirus etc.	Per unit/day	1	
5	Desktop with UPS with 3-4 hrs backup, Windows, MS Office, Antivirus etc.	Per unit/day	1	
6	Laser Printer	Per unit/day	1	
7	Colour Printer	Per unit/day	1	
8	Photostat/ Xerox Machine	Per unit/day	1	
9	Scanner	Per unit/day	1	

Terms and Conditions:-

- 1) The tenders will have to be accompanied by up to date GST and Income Tax from the competent Authority.
- 2) Non-refundable of bid processing fee of Rs. 1000/- (Rupees One thousand) only and EMD/Bid Security of Rs. 20,000/- (Rupees Twenty thousand) only are to be deposited in cash or Bank Draft pledged in favour of District Election Officer, Gossaigaon.
- 3) The rate should be quoted inclusive of all taxes.
- 4) The quotationer must attach the photo copy of Firm's Govt. Registration Certificate/ GST-Registration Certificate, PAN Card, Trade License from MB, IT returned of last 3 (Three) years and bank Account Number with the Quotation.
- 5) L1 rate for each item will be decided through the tender. All work orders will be issued in L1 rate only. For supply of each listed item, preference will be given to the bidder who has quoted L1 rate for that particular item.
- 6) Documents to be furnished along with rate.

- (i) GST return for the last 3 (three) Financial Year.
 - (ii) IT return for the last 3 (three) Financial Year.
 - (iii) PAN Card.
 - (iv) Similar earlier experience, if any.
- 7) The approved items must supply the equipment at the Election Branch immediately, as and when required at their own cost.
 - 8) Rates once accepted will not be changed and will remain for hiring valid for a period of one year.
 - 9) Payment will be made as and when fund is received from the Govt.
 - 10) District Election Officer has the right to accept or reject any or all tenders without assigning any reason thereof and has the right to fix the price of any materials as per prevailing market rate.
 - 11) No advance payment shall be done.


District Election Officer,
Gossaigaon.

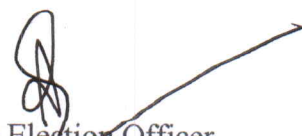
Memo No: GEL-10/2016/43

(A)

Dated, Gossaigaon the 13th February/2024


Copy to:-

1. The Chief Electoral Officer, Assam, Dispur, Guwahati-6 for favour of kind information.
2. The District Commissioner, Kokrajhar for favour of kind information.
3. The Chairman, Gossaigaon Municipality Board, Gossaigaon for kind information.
4. The Circle Officer, Gossaigaon/Bagaribari for information.
5. The SDI & PRO, Gossaigaon/ Parbatjhora for wide publicity. They are also requested to publish in the local newspapers.
6. The District Informatics Officer, NIC, Kokrajhar for upload on the District website.
7. All local Firms of Gossaigaon Election District for information and necessary action as per scheduled date.
8. Notice Board of the Office of the SDO (Civil), Gossaigaon.


District Election Officer,
Gossaigaon.

