

ADVERTISEMENT
Temporary Engagement of ORUNODOI Sahayak

In pursuance of the Notification No.FIF.89/2020/48 dated 14/08/2020 issued from Govt. in the Finance (Institutional Finance) Department, Assam, Dispur, the undersigned is hereby pleased to invite online applications from the intending candidates for temporary engagement for the post of **Orunodoi Sahayak** at fixed pay under the **Orunodoi Scheme** with fulfillment of the terms & conditions as detailed below.

Name of the post: Orunodoi Sahayak

No. of post: 12 (twelve)

Eligibility, Educational Qualification and experience:

- The Candidate must be a permanent resident of Assam.
- Graduate in any stream with minimum certificate of one year Computer Diploma Course.
- Preference will be given who has experience in application maintenance & support.
- Good oral and written communication skills in local language.
- Computer literacy must.
- Willingness to travel to remote areas of the district.

Age: The upper age limit should not be more than 35 years on the date of publishing the recruitment advertisement.

Remuneration: Fixed pay of Rs. 15000 pm without TA/DA/Other allowances.

Category: Un Reserved.

Last date of submission of online application: By 5.00 PM on 13/01/2021.

Mode of Interview: Offline.

Terms & conditions:

- The engagement of Orunodoi Sahayak is purely temporary and initially for minimum period of 2 (two) months.
- This engagement is scheme specific. Hence, payment of remuneration will be subject to the release of fund from Govt. of Assam.
- The engagement may be terminated without assigning any reason thereof or if the performance of the incumbent is found to be not satisfactory.
- The engagement does not confer any right on the Orunodoi Sahayak for any future engagement/regularization of such engagement under regular Govt. establishment by virtue of his/her performing duties as a temporary appointee.

Functions of Orunodoi Sahayak:

- To facilitate implementation process of Orunodoi scheme at VCDC/district level.
- To function as a bridge between the District Administration and the identified women applicants with house to house interaction at VCDC & ULB level to ensure that the benefits of the scheme reach them properly as per the guidelines.

3. To assist the applicants in filling up the Detailed Application Form (DAF) collecting with bank details, signed copy of the Self Affidavit & other information after prioritization & selection by District/BTC Authority.
4. To upload the approved list of beneficiaries in the designated web portal as per time prescribed.
5. To give necessary support at VCDC & ULB level in preparation of the preliminary list.
6. The Sahayak would function directly under the control and supervision of the Deputy Commissioner, Kokrajhar.

How to Apply:


Interested candidates may submit application online by clicking **URL:** <https://niyukti.assam.gov.in/oskokrajhar/>

The candidates may visit district website www.kokrajhar.gov.in

The candidate must specify his/her Whatsapp Mobile Number/email ID while applying.

Additional Instruction:

1. Canvassing in any form will render the candidate to be disqualified for the post.
2. The undersigned reserves the right to reject/modify/cancel the advertisement without any reason thereof.


Deputy Commissioner
Kokrajhar

Memo No.KDP.6/2020/49

(A)

Dated Kokrajhar, the 4th Jan/2021.

Copy to:

1. The Principal Secretary to the Govt. of Assam, Finance Department, Dispur, Guwahati-6 for favour of kind information.
2. The Commissioner & Secretary to the Govt. of Assam, Transformation & Development Department, Dispur for favour of information.
3. The Deputy Secretary to the Govt. of Assam, Finance Department, Dispur for kind information.
4. The State Informatics Officer, NIC, ASU, Dispur for information and necessary action.
5. The DIO, NIC, DC's Office, Kokrajhar for information and necessary action. He is requested to upload the Advertisement in the district website.
6. The DIPRO, Kokrajhar. He is requested to take necessary measures for release of the advertisement in 3 (three) local daily newspapers immediately. He will also forward a copy of the each advertisement published in the News Papers to the undersigned for records.
7. Notice Board.


Deputy Commissioner
Kokrajhar